

# Frankley & Cock Hill Housing Liaison Board

## AGM Minutes

Tuesday 13 August 2019

The Parish Office, 12 Arden Road, B45 0JA

<b>Residents</b>	<ul style="list-style-type: none"><li>• Keith Smith, Tenant</li><li>• Ray Price, Tenant</li><li>• Chris Melville, Tenant</li><li>• Carl Ford, Tenant</li><li>• Simone Roberts, tenant</li><li>• Rachel Oak, Tenant</li></ul>	<ul style="list-style-type: none"><li>• Bruce Pitt, Owner-occ</li><li>• Ian Bruckshaw. “</li></ul>
<b>Councillors/ Others Attending</b>	<ul style="list-style-type: none"><li>• Nil</li></ul>	
<b>Bcc Officers</b>	<ul style="list-style-type: none"><li>• Nadeen Justice, Tenant Participation Officer</li></ul>	
<b>Apologies</b>		

No	Item	Action
1.	<b>Welcome, introductions and Apologies</b>	
1.2	Nadeen welcomed the meeting and reminder the group that this meeting is an AGM	

No 2.	Item Minutes of the last Meeting – Approval /Matters Arising	Action
2.1	Keith shared his thoughts around the community improvements projects achieved last financial year.	
2.2	Keith welcomed the new comers to the meeting; two children at the who are well-behaved .	
No 3.	Item – Chairperson’s Report / HLB Achievements	Action
3.1	The report was as follows:	
3.2	<p><b>HLB Function</b></p> <p>HLB’s carry out a variety of functions across the area, which include, estate walkabouts, influences and contributing to local decisions, getting involved with community fun days and other social activities, carrying out local improvement works within the community.</p> <p><u>Community improvement Budget</u></p> <p>Each year the HLB has an annual budget to carry out improvements within the area. This has proven very successful and has helped resolved problems, which have been identified within the area.</p> <p>Some examples of projects, which have been carried out by the Frankley &amp; Cockhill HLB were as follows</p> <p><u>The F&amp;C Ward Housing Liaison Board was awarded - <b>£15,955.53</b> : 1 April 2018 - 1 April 2019</u></p> <p>Budget was broken down according to the number of council properties in each ward</p> <p>Some Recent Projects – carried out by Community Improvement Budget were as follows:</p> <ul style="list-style-type: none"> <li>•Environmental issues picked up and actioned through estate walkabouts, including overgrown and un-kept areas, fly tipping</li> <li>•Various Community Improvement Projects, including waste bins,</li> <li>•Repairs and maintenance issues discussed and actioned, including performance statistics provided</li> </ul>	

	<p>HLB Projects included:</p> <p>Bollards  Community notice Board  Desilting of River Rea  Partnership working with Street Champions &amp; Parish Councillors  Cut backs at Frogmill Lane</p> <p>Aerial Budget – Telecommunications Budget for Cockhill Estate was awarded <b>£ 26,150</b></p> <p>Stuart thanked the group for their hard work and achievements over the course of the months and asked for their continued support towards the Frankley &amp; Cockhill HLB.</p> <p>The Board stood down and handed over to the Local Housing Team</p>	
<b>No 4.</b>	<b>Item – Resident Involvement Update</b>	<b>Action</b>
	<p><b>Menu of Involvement &amp; Training</b></p> <p>Nadeen explained various ways of getting involved as well as training available. She said that Resident Involvement work is important and continues.</p> <p>She gave a round of Housing Duties with particular emphasis on Anti-Social Behaviour (ASB);</p> <p>Nadeen Justice gave an update on the various training that has been extended to the group over the years. For example a recent one was designed for the CHLB reps looking at their role at the City Board meetings; 12 sessions of training over the course of the last 12 months were offer to all hlb members; performance monitoring updates and CHLB newsletters are also source of information to empower new hlb members and giving details on ways in which to improve housing service.</p> <p>She said there is a need for tenants to do more as BCC is forced to reduce its budget; she gave the example of tenants taking the minutes at HLB meetings. There followed a general discussion of the range of work being done by volunteers locally, ideas to extend this work were put forward; HLB could play a strategic part.</p> <p>Some Resident Involvement Consultations included:</p> <ul style="list-style-type: none"> <li>•Conditions of Tenancy</li> <li>•Tenants Handbook</li> <li>•HLB/CHLB Constitution &amp; Code of Conduct</li> <li>•ASB Service improvement</li> </ul> <p>Nadeen also distributed the HLB Constitution and Code of Conduct for the HLB which had been ratified by the CHLB.</p>	

No 5.	AGM / Election Process	Action
<p>5.1</p> <p>5.2</p> <p>5.3</p> <p>5.4</p> <p>5.5</p> <p>5.6</p>	<p>Nadeen Justice acknowledged Stuart Scrandrett for his contribution as the chairperson who stepped up and covered for Albert Harrison who has since passed away.</p> <p>The group nominated Keith as Chair &amp; Ray as Vice Chair:</p> <ul style="list-style-type: none"> <li>• 7 voted for Keith to be chair</li> <li>• 7 voted for Ray to be Vice</li> <li>• 7 voted for Keith to be CHLB rep</li> </ul> <p>The group congratulated Keith on being selected as Chair and Ray as Vice Chair.</p> <p>Nadeen thanked all for their contribution and updated the group on the training</p> <p>The meeting was then handed over to Keith as chair</p> <p>Keith thanked the group for their vote of confidence</p>	
No 6.	Item HLB Community Improvement Project	Action
<p>6.1</p> <p>6.2</p> <p>6.3</p>	<p>Nadeen circulated a budget spreadsheet which detailed the current status of the budget spend to date.</p> <p>The following new projects were raised:</p> <p>Community Budgets; Bruce and Ian to debated locations. The following were suggestions:</p> <ul style="list-style-type: none"> <li>• 1 @ Fabian Close</li> <li>• 1 @ Oberon Close</li> <li>• 2 @ Frog Mill Walk</li> <li>• 2 @ Brightson Road</li> <li>• 1 @ Junction of Frogmill Walk &amp; New Street</li> <li>• 1 @ Miranda Close</li> <li>• 1 replacement for Frankley Hill Lane</li> <li>• 3 @ Forestdale School</li> <li>• 1 spare</li> </ul>	<p>Ian to speak to Rachael Pearson; obtain details for the bin order</p>

6.3	£3,250 – ring-fenced for bins													
6.4	Ray brought up concerns for cut back of hedges													
7	<p><b>AOB</b></p> <p>7.1 <u>City Housing Liaison Board Representative</u></p> <ul style="list-style-type: none"> <li>The group agreed Keith as our Rep at CHLB</li> </ul> <p>7.2 <u>Constitution &amp; Code of Conduct</u></p> <ul style="list-style-type: none"> <li>The Chair signed and returned the Constitution and Code of Conduct.</li> </ul> <p>7.3 Keith raised concerns for the sloop at the bungalow @ Oberon Close grass is growing through slabs</p> <p>7.4 Keith agreed to clean up the area himself</p> <p>7.5 Bruce suggested more bins; Frankley street Champion to empty</p> <p>7.6 Simone reported broken glasses by the MUGA.</p> <p>7.7 Ian reported that as of September the MUGA will become the responsibility of the MUGA</p> <p>7.8 Simone reported that she noted that the area is a lot tidier</p> <p>7.9 Carl mentioned flood prevention gates</p> <p>7.10 Nadeen suggested that they obtain the details of the flood team who carried out the site visit</p> <p>7.11 Meeting closed @ 5pm</p> <p>7.12 <u>DATES / VENUE/ TIMES OF THE NEXT MEETING</u></p> <p>Nadeen asked the group to agree the dates/venue/times. The meeting acceded to her request.</p> <p><b>DATE OF NEXT MEETING :</b></p>	<p>Keith</p> <p>Ian</p> <p>Ian agreed to chase this and obtain a report</p>												
	<table border="1"> <thead> <tr> <th data-bbox="146 1800 667 1877">December</th> <th data-bbox="667 1800 852 1877"></th> <th data-bbox="852 1800 1406 1877">No Meeting</th> </tr> </thead> <tbody> <tr> <td data-bbox="146 1877 667 1991">29 January 2019</td> <td data-bbox="667 1877 852 1991">4.00pm – 5.30pm</td> <td data-bbox="852 1877 1406 1991">The Parish Office, 12 Arden Road, B45 0JA</td> </tr> <tr> <td data-bbox="146 1991 667 2027">Nil</td> <td data-bbox="667 1991 852 2027"></td> <td data-bbox="852 1991 1406 2027">Nil</td> </tr> <tr> <td data-bbox="146 2027 667 2063">26<sup>th</sup> March 2019</td> <td data-bbox="667 2027 852 2063">4.00pm –</td> <td data-bbox="852 2027 1406 2063">The Parish Office, 12 Arden Road, B45 0JA</td> </tr> </tbody> </table>	December		No Meeting	29 January 2019	4.00pm – 5.30pm	The Parish Office, 12 Arden Road, B45 0JA	Nil		Nil	26 <sup>th</sup> March 2019	4.00pm –	The Parish Office, 12 Arden Road, B45 0JA	
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		5.30pm		
	<b>Nil</b>		<b>Nil</b>	
	<b>28<sup>th</sup> May 2019</b>	4.00pm – 5.30pm	The Parish Office, 12 Arden Road, B45 0JA	
	<b>Nil</b>	–	<b>Nil</b>	
	<b>AGM 30<sup>th</sup> July 2019</b>	4.00pm – 5.30pm	The Parish Office, 12 Arden Road, B45 0JA	
	<b>AUGUST No Meeting</b>		<b>Nil</b>	
	<b>24<sup>th</sup> September 201</b>	4.00pm – 5.30pm	The Parish Office, 12 Arden Road, B45 0JA	
	<b>Nil</b>	-	<b>Nil</b>	
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