**REQUEST FOR SUPPORT**

This form should be used to request support from Think Family, Children in Need or Child Protection services

**Our Commitment:**

Children’s Advice and Support Service (CASS) and The Multi Agency Safeguarding (MASH) Hub are committed to responding appropriately and proportionately to your concerns with regard to the needs of the child and family

**We need you to:**

* Discuss your concerns with the child and family if appropriate and where you can, gain their consent
* Reflect on Right Help, Right Time with your agency’s safeguarding lead to determine that a request for support is the appropriate response and what your ongoing involvement and contribution to outcomes will be
* Tell us if you have sought advice from CASS **(0121 303 1888)** or Family Support Duty colleagues in your locality

**How to submit this form:**

**Please complete all sections and return this form too** [**CASS@birminghamchildrenstrust.co.uk**](mailto:CASS@birminghamchildrenstrust.co.uk)

Birmingham Children's Trust is accredited to send and receive sensitive and confidential information from other secure organisations, without the need for using GCSX email addresses. This change is described further[**here**](https://www.birminghamchildrenstrust.co.uk/info/6/contact_us/119/changes_to_gcsx_secure_emails)

Requests made over the phone must be followed by a request on this form as soon as possible

**In an emergency where a child’s safety is at immediate risk of significant harm, contact Police on 999**

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| **About This Request** | |
| Date this form has been completed | **11/09/2019** |
| What is the main reason for making this request? | We have had concerns since December 2018, we had concerns about Minnie as she was coming in late and was complaining of toothache. We kept informing mother who said she would take her to the dentist but we don’t think that has happened. The children came back after the Christmas holidays in January 2019 and there has been a change in their behaviour, Minnie has become very reserved and withdrawn, and Mickey’s behaviour has become quite aggressive towards his peers. In January, we had a chat with mother, who said she had split with father and they had had some marriage issues - she said there had been a fight, she had been punched and police were called. In March, mother was late collecting the children from school - we tried all emergency contacts and we could not get hold of anyone. Mum arrived an hour late, the children were really upset. Since then Mother hasn’t been picking them up as much, we have started to see Gran more and more. We haven’t seen Dad at all. Since March, the children have been late at least one day a week, their attendance has dipped and Mum didn’t make her parent’s evening appointment in July. We rearranged, and we offered support, which mother initially accepted and then withdrew consent. Then it was the Summer Holidays. Since coming back after the Summer holidays, Minnie’s struggling in class, she is very sensitive and is getting upset about everything, we are looking to fix term exclude Mickey as his behaviour towards his peers is now extremely volatile. Mother has failed to attend meetings we have offered to discuss Minnie’s low mood and Mickey’s behaviour, but does apologise and stated she couldn’t come because of work and over the last week the children have come in late after registers closed . |
| Have you previously phoned us about this concern / family? | Yes in December 2018 - spoke to CASS |
| When was the child(ren) last seen, by who and where? | By me today in school |
| Does this family meet the Think Family Criteria? | N/A |
| What previous or current assessment or plans are attached? |  |

Click [here to review Right Help Right Time documents](http://www.lscbbirmingham.org.uk/delivering-effective-support) and [here to review Think Family leaflet](https://www.birminghamchildrenstrust.co.uk/download/downloads/id/28/think_family.pdf)

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| **Three key principles for consent and information sharing** | |
| 1. In every case we are committed to gaining the informed consent of children and/or parents when we wish to share confidential/ personal information 2. We will respect the wishes of those who do not give consent, except where safety may be at risk or when it is inappropriate to seek their agreement | |
| Have you gained consent from the family to share information and request this support | No |
| If you have not gained consent, please tell us why | |
| Cannot get hold of Mum on the phone today. | |
| 1. The personal data collected on this form will be stored and used by us to provide our services to you. We will share relevant data with Children Safeguarding Partner Organisations also involved in providing services to you. We will collect store and use your personal data in line with the General Data Protection Regulation (GDPR) and Data Protection Act 2018.   For further information on how your information is used, how we maintain the security of your information and your rights in relation to the information we hold about you please see our [**full privacy notice**](https://www.birminghamchildrenstrust.co.uk/privacy) | |

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| **Child(ren) or Young Person you are concerned about** | | | | | | | | | |
| Full Name | Gender | DOB / Age Due Date | Address & Telephone | Ethnicity | Disability & Diagnosis | Education Setting | Interpreter / Signing | Nationality | Nat Ins / NHS no. |
| Minnie Mouse | Female | 23/09/2010 | 1 Disney Road Toy Town, Birmingham B00 - 00A Tel 0121 000 0000 |  |  | School |  |  |  |
| Other children or Young People you are aware of in the household | | | | | | | | | |
| Mickey Mouse | Male | 28/12/2012 | As above |  |  | School |  |  |  |
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| **Adults you are aware of in the household** | | | | | | | | | | | | |
| Full Name | Gender | | DOB / Age | Address & Telephone | | Ethnicity | Disability / Diagnosis | Nat Ins / NHS no. | Interpreter / Signing | Nationality | Relationship (Parental Responsibility | |
| Mother Mouse | Female | |  | As above | |  |  |  |  |  | Mother | |
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| Any other significant adults, children or young people who live elsewhere | | | | | | | | | | | | |
| Father Mouse | Male |  | |  |  | |  |  |  |  | |  |
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| **Details about you** | | | | | | | |
| Organisation | Service | Full name | Telephone | Email | Address | Nature of Involvement | Assessment or Plan Available |
| Hodgson Academy | Education | Victoria Plum | 0121 000 0001 | vp@hodgsonacademy.org | Camberwick Green Road, Camberwick Green, Birmingham | School |  |
| Other agencies involved with this Family/Child(ren) | | | | | | | |
| GP | Health | Dr. Duck | 0121 000 0002 | DrDuck@nhs.co.uk | 2 Cartoon Mews, Birmingham B00 00C | GP |  |
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| **What is going well? What is going well for this family and what resources/services are already in place?** |
| What existing support is in place for this child(ren)/family that has been tested and proven to alleviate the concern;   * What is going well? What is making things go well? * Are there resources (eg family/friends/community) being accessed or services that are being provided to address the concern? * What are the views of the child(ren)/family? |
| Children are receiving interventions in school for English and Maths, and both are receiving pastoral support.  Gran is always very nice and supportive when we speak to her, and thinks the children need some support following their Dad and Mum splitting up. Up until the Summer term 2019, mother has always been very involved and supportive.  The children are always clean and tidy. Their reading book diaries are always signed and homework completed.  They are always provided with a packed lunch. When speaking 1:1 with Mickey after a behaviour incident, he is always very sorry and calms down. He says he misses his Dad. |

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| **What are your concerns for this child(ren) or Family** |
| Is there actual harm? – what action is causing the harm;   * What is the factual information and evidence base specific to your concern; * What are the future dangers for this child(ren)/family should this concern not be addressed? * What are the complicating factors that makes the concern more difficult to deal with? |
| Minnie’s low mood and really poor self-esteem is affecting her achievement and engagement in lessons but her relationships with her peers. She is highly anxious and this means she is very upset. We are worried about her mental state. Minnie will not talk about things at home with the pastoral support provided. She still has trouble with tooth pain, and still has not been to the dentist. Mickey’s behaviour is really aggressive - he will get very angry and will verbally abuse his peers. He is facing a fixed term exclusion for punching a boy on the playground. Both children are working below age related expectations. The children’s attendance is poor and they have a number of late marks. Whilst Gran is supportive, she doesn’t have PR. We are concerned for mother as she has never been difficult to engage before, we think she may be suffering from depression which is affecting her care of the children. We are worried about what happened between mother and father back in March - we know that the police were called and mother was punched. We do not know if mother is seeking further support. If these issues are not addressed, we are worried that Minnie’s mental health will deteriorate, Mickey will face further exclusions and mother will find the situation too much to cope with. A complicating factor is that we do not know fully the extent of the Domestic Abuse between parents and whether Dad is still seeing the children. We also don’t know how much Gran does for the family. |

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| **What needs to happen next?** |
| What changes do the family need to make for your concern to be addressed? Please list the changes and outcomes you think are needed.   * What changes do the family think they need to make? What do they think would help them? * What do you think would help to decrease the concern and risk to this family/child/ren? * What support would help the family to make the changes you have identified? |
| We think that a social worker needs to visit the family and find out what is going on for them, undertake a family assessment and see whether or not they are ok. The needs that we have identified in RHRT are Additional: School attendance below 90% Health / dental worries not accepted or addressed - treatment not being sought or adhered to. Very poor self esteem. Difficulty in coping with anger / frustration and upset. Difficult to engage parent - rejects advice and support. Incidents of Domestic Abuse with impact on victim and children. |

Please complete if you are requesting Substantial or Intensive Family Support

For families that have multiple problems and require a Think Family approach.

“For children with additional needs a coordinated multi-disciplinary approach is usually best led by the professional already known to the family.”

Right Help, Right Time Framework

Please use this section to request additional support from Think Family services and partners for families with **multiple** problems and where their circumstances would benefit from a whole family integrated approach.

Further information is available at:

**What will happen next?**

1. Where the criteria for a Think Family Service **has been** met we will match with an appropriate service provider who will contact you and include you in any planning arrangements
2. Where the criteria for a Think Family Service has **not** been met, we will notify you and provide further guidance

From the list below indicate with an ‘x’ those that apply to the family and provide supporting information.

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| **SECTION C: Think Family Circumstances** | | | | | | | | | | | | | | | |
| **TF1. Parents and young people involved in crime or antisocial behaviour (ASB)** | | | | | | | | | | | | | | | |
| **Please enter an X to indicate and then describe – young person who;** | | | | | | | | | | | | | | | |
| Has a parent in prison who is due for release | | | Committed a proven offence in the last 12 months. | | | | | | Is in a household subject to Housing ASB / ASB related intervention within the last 12 months. | | | | | | |
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| **TF2. Children who have not been attending school regularly** | | | | | | | | | | | | | | | |
| **Please enter an X to indicate and then describe – A child who;** | | | | | | | | | | | | | | | |
| Is missing from education or not on  school roll | Has average attendance below 90% 3+ consecutive  Terms | | | | Has permanent or 3+ fixed term exclusions over 3 consecutive terms | | | | The school identifies a prominent and developing concern regarding behaviour / attainment achievement | | | | | | Is vulnerable, under 5 and not taking up a funded nursery place |
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| **TF3. Children who need help** | | | | | | | | | | | | | | | |
| **Please enter an X to indicate and then describe – A child who;** | | | | | | | | | | | | | | | |
| Has been missing from home or has changing behaviour that may indicate inappropriate relationships | | | | Is at risk of being groomed for Sexual Exploitation. | | Is engaging in sexually harmful behaviour | | | | | Is at risk of neglect / neglect identified or there is low parental capacity | | | Is exhibiting extremist language or behaviour or aligned to a gang | |
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| **TF4. Adults out of work or at risk of worklessness and young person at risk of NEET** | | | | | | | | | | | | | | | |
| **Please enter an X to indicate and then describe – An Adult or young person who is;** | | | | | | | | | | | | | | | |
| Claiming out of work benefit (age 16 or above) | | At risk of financial exclusion that impacts on ability to meet basic family needs | | | | | Under 18 and NEET who display concerning behaviour or lifestyle | | | | | Is in a family at risk of social isolation, eviction or has housing vulnerabilities | | | |
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| **TF5. Families affected by** **domestic violence and abuse** | | | | | | | | | | | | | | | |
| **Please enter an X to indicate and then describe – A child that;** | | | | | | | | | | | | | | | |
| Incidents of domestic abuse that impact on children | | | | | | | | Exhibits violent behaviour in relationships including siblings or parents | | | | | | | |
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| **TF6. Parents and children with a range of** **health problems** | | | | | | | | | | | | | | | |
| **Please enter an X to indicate and then describe – A child or an Adult with parenting responsibilities that;** | | | | | | | | | | | | | | | |
| Has emerging / concerning mental health/ emotional wellbeing | | | Is consistently missing health appointments AND there is a negative impact on the child | | | | | | | Has drug or alcohol dependency | | | There is a negative impact on a diagnosed or possible chronic condition or such a condition is not being managed | | |
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