

# Ingoldsby Housing Liaison Board

## Minutes

Wednesday 20<sup>th</sup> March 2019  
6.30pm – 7.30pm

<b>Present</b>	Tracy Tew-Chair Roy Davidson-Vice Chair John Richard Janice Howell Laurence Prince Wendy James Christine Spooner	
<b>Councillor's</b>	Councillor Liz Clements Councillor Fred Grindrod	
<b>BCC Officers/ Others</b>	Grenville Dooley -Housing Officer Sarah Wong- Tenant Participation Officer(minutes)	
<b>Apologies</b>	S.M Lloyd John Tew	

No	Item	Action
1.	<b>Welcome, Introductions &amp; Apologies</b> Tracy welcomed everyone to the meeting.	
2.	<b>Minutes of Last Meeting</b> The minutes of the last meeting held on 20 <sup>th</sup> February 2019 were agreed as a true and accurate record.	

No	Item	Action
3.	<p><b>Matter Arising</b></p> <p>Councillor Clement updated members that the District Engineer is aware that there was a fatal accident at the junction of Bunbury Road with Hole Lane and Overbury Road. He stated that the zebra crossing is situated on the pedestrians' desired line and visibility from both approaches is also good. As both the crossing and its lights are visible, there is no need for additional warning signs or measures to improve its visibility.</p> <p>Sarah stated that the District Park Manager has agreed to carry on the maintenance if the play area is refurbished as long as the overall size stays the same. Sarah is currently awaiting a reply from Landscape Practice Group to move forward with the above issue.</p>	Sarah
4.	<p><b>Fortem</b></p> <p>No representative attended the meeting. Members said Fortem need to attend the meeting to provide an update on the progress of the refurbishment work that is being carried out at Browning and Shelley Tower. Grenville agreed to speak to Fortem.</p>	Grenville
5.	<p><b>Police feedback</b></p> <p>No police update was provided.</p>	
6.	<p><b>City HLB</b></p> <p>Christine said she would like to attend the CHLB meeting as an Observer. Sarah agreed to inform the Central Resident Involvement Team of this.</p> <p>Sarah said the February CHLB meeting has been cancelled. Sarah stated that a letter from Joan Goodwin (Chair of City Housing Liaison Board) was sent out to all HLB members to inform them all that the Annual General Meetings are to be postponed with immediate effect. A review will be carried out of the Kitemark scoring system for HLB performance monitoring, and as such AGMs will need to be postponed until this review is complete.</p>	Sarah

No	Item	Action
7.	<p><b>Community Improvement Budget</b></p> <p>Sarah confirmed that 18/19 Community Budget allocation is £3,880.</p> <p>Sarah said the quote to remove an old bin store and install a metal handrail at 10 Arnold Grove is £2,795.96. Members agreed to support the project in the October HLB meeting.</p> <p>Sarah stated that the quote to install a bench at Masefield Square is £1,719.75. Members agreed to support the project however they would like to ensure the location of the bench is safe for the Masefield Centre and the overall community. Sarah agreed to arrange a site visit with a contract work officer to resolve the issue.</p> <p>Sarah confirmed that the Ingoldsby HLB has utilised 18/19 Community budget allocation.</p>	Sarah
8.	<p><b>HLB Walkabout / Estate Feedback</b></p> <p>Sarah stated that the Ingoldsby walkabout was carried out on 11<sup>th</sup> March 2019. Housing Officer confirmed that he is looking into the issue raised on the walkabout.</p>	Grenville
	<p><b>Any Other Business</b></p> <p>Tracy read out Martin's Statement- there is no further take over news on the Masefield Community Centre.</p> <p>Sarah said an invitation has been sent out to Sanctuary Housing to invite them to attend the walkabout and the HLB meeting.</p> <p>Roy raised the following issue:-</p> <p>There are some potholes at Overbury Road, Grenville said Highway might need to look into the issue.</p> <p>Request to close Pope Lane- Janice said the Police and Ambulance serviced need to get through. Councillor Clement stated that if any resident objects then the request is not going forward.</p>	

No	Item	Action
	<p>Wendy said due to lack of bin collection recently, it has created an unpleasant smell around the blocs. Grenville said as the bin strikes have been stopped, the issue should be resolved shortly.</p> <p>Sarah said Martin suggested to carry out the Community Clean Up day on 26<sup>th</sup> April 2019 at 10:00am and to meet at Masefield Hall. Sarah would invite Fortem and various agencies to provide support for the event. Members agreed to attend the event.</p>	<p><b>Sarah</b></p>

**Date of next Estate walkabout 8<sup>th</sup> April 2019 meet at Browning Tower-2pm**  
**Date of next HLB meeting 17<sup>th</sup> April 2019 2019 at Masefield Hall at 6:30pm**