

# Ingoldsby Housing Liaison Board

## Minutes

Wednesday 16<sup>th</sup> January 2019  
6.30pm – 7.30pm

<b>Present</b>	Tracy Tew-Chair Roy Davidson-Vice Chair Janice Howell John Richard Laurence Prince Wendy James Janice Howell	
<b>Councillor's</b>	Councillor Liz Clements	
<b>BCC Officers/ Others</b>	John Forrest-Fortem Grenville Dooley-Housing Officer Sarah Wong- Tenant Participation Officer	
<b>Apologies</b>	John Tew Christine Spooner Councillor Fred Grindrod	

No	Item	Action
1.	<b>Welcome, Introductions &amp; Apologies</b> Tracy welcomed everyone to the meeting.	

No	Item	Action
2.	<p><b>Minutes of Last Meeting</b></p> <p>The minutes of the last meeting held on 19<sup>th</sup> November 2018 were agreed as a true and accurate record.</p>	
3.	<p><b>Matter Arising</b></p> <p>Councillor Clements suggested holding a Community Clean Up day. Fortem agreed to participate the clean-up day with Housing. Members felt that it is a useful event to make the estate tidy.</p>	
4.	<p><b>Fortem</b></p> <p>John updated members that Fortem is currently carrying out the following work at Browning and Shelley Tower:-</p> <ul style="list-style-type: none"> <li>Installed scaffolding</li> <li>Electrical work</li> <li>Removing the strip on the stairs</li> <li>Removing the cladding</li> </ul> <p>Lauren would like Fortem to restrict the van parking on the Overbury Road. John agreed to look into the issue.</p> <p>Wendy asked when the sprinkler system will be installed at Browning and Shelley Tower. John stated that Fortem are awaiting instruction from the Council.</p>	<b>John</b>
5.	<p><b>Police feedback</b></p> <p>No police update was provided.</p> <p>Grenville stated that he is carrying out a number of joint visits with the West Midland Police on the estate.</p>	
6.	<p><b>City HLB</b></p> <p>SW reminded members that there is no CHLB representative from this HLB. This will affect the final outcomes of the Kitemark assessment on the Ingoldsby HLB. Sarah will contact Christine Spooner to find out her willingness to become the CHLB representative.</p>	

No	Item	Action
7.	<p><b>Community Improvement Budget</b></p> <p>Sarah confirmed that 18/19 Community Budget allocation is £3,880.</p> <p>Sarah confirmed that Amey is currently looking into the stress test requested by HLB. She stated that members need to consider the project carefully and whether this is a reasonable project to be progressed</p> <p>Sarah said the quote to remove an old bin store and install a metal handrail at 10 Arnold Grove is £2,795.96. Members agreed to support the project in the October HLB meeting.</p> <p>Sarah confirmed that the remaining budget is £1,584. Sarah encouraged members to suggest project proposals in order to fully utilise the remaining funds.</p> <p>Roy suggested installing a bench at the play area of Masefield Square. HLB members requested to obtain a quote for the above project. Sarah agreed to look into the issue.</p> <p>Sarah informed members that the hard standing bin area project at Longfellow Road has been commenced in December and the estimate time for completion is the end of January.</p>	<p><b>Sarah</b></p> <p><b>Sarah</b></p>
8.	<p><b>HLB Walkabout / Estate Feedback</b></p> <p>Sarah stated that the Ingoldsby walkabout was carried out on 7<sup>th</sup> January 2019. Grenville confirmed that he is looking into the issue raised on the walkabout.</p>	<p>Grenville</p>
	<p><b>Any Other Business</b></p> <p>Tracey read out Martin's Statement that Brookside has expressed an interest in taking on the Masefield Community Centre.</p> <p>Tracy said there was no recycling collection recently on the estate. Other members said this made the estate look very untidy.</p> <p>Roy said the Housing Association should participate in the HLB walkabout. Sarah agreed to resend the invitation to them.</p> <p>HLB members agreed that the Christmas meal should take place on 12<sup>th</sup> February 2019 to meet at the Black Horse at 12:00(noon)</p>	<p><b>Grenville</b></p>

**Date of next Estate walkabout 10<sup>th</sup> February 2019 meet 2pm Browning Tower**  
**Date of next HLB meeting 20<sup>th</sup> February 2019 at 6:30pm**