

**Minutes for the Harborne Housing Liaison Board**  
**Held on Wednesday 15<sup>th</sup> May 2019**  
**4.30pm- 6pm**  
**@ Weather Oaks Sheltered Housing Scheme**

<b>Present</b>	<b>Name</b>	<b>Name</b>
	Rita Chatfield – Chair Neon x – Vice Chair John Clarke – Member Graham Bryan – Member Councillor P Fowler – Councillor Bibi Donohue – Member	Pam Wood – Member Dadirai Tsopo – Member Lewis Allen – Fortem Tracey Sutton – Housing Officer Jennie Carter – Tenant Participation Officer

<b>Apologies</b>	<b>Name</b>	<b>Name</b>
	Councillor Jayne Francis – Councillor Michael Thawe – Member Gina Powers – Member	Sahar (Maria) AlRadhwan – Member Adrian Ray - Member

<b>Item</b>	<b>Subject</b>	<b>Action</b>
<b>1.0</b>	Rita welcomed all those who were in attendance.	
1.2	Neon read through the code of conduct.	
<b>2.0</b>	<b>Minutes of the Last meeting</b>	
2.1	Minutes were agreed as a true record	
<b>3.0</b>	<b>Matters Arising</b>	
3.1	Lewis informed the members that the work for the bin standing area on Rilstone Road will commence week commencing 28 <sup>th</sup> May 2019.	
3.2	Lewis went on to say that all partners have now been informed of the details of the apprenticeship scheme. Last month was the closing date for entrants and this is also publicised on social media.	
3.3	Graham reported that there were 31 bags collected from the British Spring Clean with Fortem. Dadirai said that working with Fortem was a great partnership effort.	
3.4	Councillor Fowler will follow up with Lewis with regards to the confusion with the repairs reference numbers.	<b>Cllr Fowler</b>
3.5	Lewis informed the members that Fortem is currently looking at future projects.	
3.6	Neon said he had carried out an investigation from the last request regarding the piece of land by Merryfield Grove. He went on to say that he would like feedback from those who he has emailed.	

3.7	Jennie was asked to invite Lisa Layne from Fortem to the July HLB meeting to discuss customer services.	<b>TPO</b>
3.8	Councillor Fowler will endeavour to attend a future CHLB meeting.	
3.9	John asked Lewis if there were any avenues to report repair complaints. Lewis said he would investigate and get back to the board.	<b>LA</b>
3.10	Tracey felt that as the contractors have moved from Wilmott Dixon to Fortem, there may be some policy change.	
<b>4.0</b>	<b>Community Improvement Budget</b>	
4.1	Jennie gave an update on the community improvement budget from the budget records.	
<b>5.0</b>	<b>City Housing Liaison Board</b>	
5.1	There was no update from CHLB as the last meeting was cancelled.	
<b>6.0</b>	<b>Walkabout</b>	<b>LA</b>
6.1	Rita gave a short report on the previous walkabout	
6.2	Dadirai provided an update from a walkabout she had carried out with Councillor Peter Fowler, Tracey Sutton Housing Officer and residents.	
6.3	She was thankful for the officers and Councillor who attended, however she reported that the trees that were overgrown are still outstanding and not cut back.	
6.4	Councillor Fowler asked Neon if he was able to draft an action plan. Neon agreed to this.	<b>NX</b>
6.5	Graham stated there is still no consideration shown from the bin men to clear the area when emptying the bins.	
6.6	Neon provided information from the website on recycling and bin collection; however he stated that the dates are not always correct.	
6.7	Councillor Fowler stated that due to the strike, the bin men are struggling to catch up. There are still major issues across the city; however he would chase this up.	<b>Cllr Fowler</b>
6.8	He went on to say he is interested in identify the cost for this.	
6.9	Dadirai requested that the caretakers Dave Malone and James Chinn received a thank you from her for clearing the bulk waste.	
6.10	She stated that the rear gardens of Rilstone Road blocks are currently being cleared of fly tipping.	
6.11	The Welsh House Farm Community litter pick collected 10 black bags of rubbish. There is still a lot of litter that requires clearing; however it was a great partnership effort.	
6.12	Dadirai thank Councillor Peter Fowler for all his support and gave again appreciation to caretakers and their team.	

6.13	Graham queried what is happening with the issue regarding the fir trees. Tracey said there is no further update on this. The work is on programme and will take some time to be carried out.	
<b>7.0</b>	<b>Any Other Business</b>	
7.1	Councillor Fowler informed the members that the fly tipping on Grove Lane has been reported.	
7.2	Councillor Fowler stated that the next ward forum will be held on 29 <sup>th</sup> July 2019.	
7.3	Birmingham in Bloom – Neon informed the members of the details to enter the Birmingham in Bloom Competition.	
7.4	Neon requested an acknowledgement from the members after he has sent out an email, or an appreciation of the work he carried out on behalf of their requests.	
7.5	Graham briefed the members on the good news of the community from the estate who has been working together on the Welsh House Farm estate to carry out various community projects; however there was sad news to hear of the teenager who lost his life through knife crime.	
7.6	Rita reminded the members of the upcoming biennial meeting.	
7.7	Rita gave a short briefing of the scoring for the kite mark. Rita thanked Neon for the work he had carried out with the walkabout and also thanked the members for their hard work over the year.	
7.8	Neon will speak to Colin Hanno to identify if there will be any changes with the future kite mark.	<b>NX</b>
7.9	Tracey informed the members that she had not received any further information regarding the survey on the Selcroft Avenue Blocks.	
7.10	The next meeting will be the biennial meeting for the Harborne Housing Liaison Board.	

**DATE & TIME of NEXT MEETING**

**Biennial Meeting**

**Wednesday 19<sup>th</sup> June 2019**

**Weather oaks Sheltered Housing Scheme Common Room**

**Weather oaks**

**Harborne**

**Birmingham**

**B17**

**At 4.30pm – 6.00pm**

