

YARDLEY WOOD
HOUSING LIASON BOARD
HELD
Wednesday 5th June 2019

Present:

FG	-	Frank Goodwin	Chair
JG	-	Joan Goodwin	CHLB Rep
SH	-	Sue Harper	Member
DS	-	Debra Stanley	Member
LS	-	Linda Stanley	Member
SW	-	Sarah Wong	Tenant Participation Officer (Minutes)

Apologies

June McQuaide
 Kerrie Titterton
 Denize McNeish

<p>2. Minutes of last Meeting – 1st May 2019</p> <p>The minutes of the last meeting held on 1st May 2019 were agreed by FG and JG as a true and accurate record.</p>	<p>Action</p>
<p>3. Matters Arising</p> <p>SH confirmed that the gutter on Nos 4,8,16 30 and 31 Southville Bungalow are blocked and this issue was brought up at the previous meeting however it has not yet been resolved. Sarah agreed to contact Fortem to move this issue forward.</p> <p>SH said that Fortem carried out an annual gas check on 3 June 2019 at her property. Two member staff from Fortem stated that a new part is required to fix the boiler. Nobody has returned to fix the boiler and she has had to manage without hot water and heating. Sarah agreed to report this issue to Fortem.</p> <p>LS would like to raise a complaint in relation to the way that Fortem conducted her repair. She raised a call to the repair centre to report that her heating was not working properly. Fortem agreed to come out within the next two hours on 13th May, however after chasing up the outstanding repair, she was told that the job was completed on 18th May which this was</p>	<p>Sarah</p> <p>Sarah</p> <p>Sarah</p>

<p>not true. She then informed the call centre and the job was eventually completed on the date. She was dissatisfied with how Fortem handle the repair. Sarah agreed to report this issue to Fortem.</p>	
<p>4. Fortem update</p> <p>Denize cannot attend the meeting due to exceptional circumstances.</p>	
<p>5. CHLB update</p> <p>JG stated that the CHLB meeting was held on 30th May 2019. JG read out her own notes- To be distributed to the members with the minutes. Next meeting to be held on 27th June 2019.</p> <p>JG read out the performance report to HLB members. The percentage of gas servicing completed against period profile is red and the rest of the performance indicators are green.</p>	
<p>6. Community Improvement</p> <p>SW confirmed that the 19/20 Yardley Wood HLB Community Improvement budget allocation is £9729.09</p> <p>SW discussed the potential 19/20 Community Improvement budget. The suggestions are as follow:-</p> <p>To replace the existing windows on the main entrance of Wareham and Ashfield House. Sarah to look into this issue</p> <p>To improve the Communal lighting at the rear of Nos 14, 15, 20 and 21 Southville Bungalow. A site visit has been carried out with Debra, Contract Work Officer and TPO. Members suggested that the Capital budget should support the project.</p> <p>Potential hardstanding bin area project at 108-110 Priory Road. Sarah to look into this issue.</p>	<p>Sarah</p>

<p>7. Estate Walkabout/feedback</p> <p>SW confirmed that the May walkabout was postponed due to staff sickness. HLB members agreed to carry out two walkabouts in June.</p> <p>Date of next walkabout is on Wednesday 25th June 2019 @ 10:00am meet at Glenavon House.</p>	
<p>8. Any Other Business</p> <p>SW confirmed that the Yardley Wood HLB AGM will be held on 3rd July 2019 at Southville Bungalow at 6:30pm.</p>	
<p>9. Date of Next Meeting</p> <p>Wednesday 3rd July 2019 @ 6.30pm Southville Bungalows</p> <p>For members requiring taxis please contact Sarah Wong on 0121 464 3626, please give a least 24 hours, notice so that these can be arranged with the taxi company.</p>	