

## Kingstanding HLB Meeting

Covering Wards: Kingstanding, Perry Common and Stockland Green

Date: 4<sup>th</sup> September 2019. Time: 1.30 till 3.30 p.m.

Venue: Hunters Walk Sheltered Scheme

Present

<u>Name:</u>	<u>Designation</u>
Lesley Beresford	HLB Chair
Donna Forbes	HLB Vice-Chair
Jacqui Daniel	HLB Member
Jill Edwards	HLB Member
Kath Lee	HLB Member
Kevin Taylor	CHLB Member
Amanda Spurrier	Tenant Participation Officer
Shyeene Zaidi-Bere	ENGIE
David Pearce	ENGIE
Chris Richards	AMEY

### **1 Welcome & Apologies**

- 1.1 The Chairperson welcomed attendees to the meeting and noted apologies. The Chair read out a health & safety statement, advising about fire alarms and exits and required code of conduct.
- 1.2 Apologies were received from:

<u>Name</u>	<u>Designation</u>
PCSO Tracy Baker	Police

### **2 Police, previous minutes, actions/progress/update**

- 2.1 N/A, apologies

### **3 ENGIE, Previous minute's actions/progress/update**

- 3.1 **Contract Review** - Engie's annual contract review with BCC took place on Thursday, it went well and they received some positive feedback. Engie are currently waiting to hear on the extension of the contract.
- 3.2 **Work Experience** - Engie continue to encourage young people into the business for work experience and had 11 young people in from Stockland Green School and South and City College
- 3.3 **Apprenticeships** – Engie partnered with the Princes' Trust this year for their apprentice intake (1 x plaster 1 x roofer) on a 2 week programme and worked with 12 young people some of which did not meet the criteria they were looking for or were not interested in the disciplines they had on offer. However, they did offer 2 young people interviews who they did not hear back from.

- 3.4 Engie offered their apprenticeships out to South and City College and did an assessment day at the college. They recruited one young person through the College who was initially interested in carpentry however was interested in the roofing apprenticeship they had on offer. Further to this Oliver lives local to the depot who had previously had an apprenticeship with a business; things did not work out for him and to Oliver's credit, he continued his College course and completed a Carpentry qualification and he wanted to join the ENGIE team as he feels they provide a good public service.
- 3.4 **St Basils Walk** - Final money was collected last week, and with all your help Engie were able to donate an amazing £770, which amounted to £873.25 after those who chose to gift aid.
- 3.5 **Macmillan** - Engie are holding their annual Coffee Afternoon on Wednesday 25/09/19. All are invited if you would like to support the cause and help make a difference to those battling the disease.
- 3.6 **Community Projects** - Don't forget Engie are always keen to get involved in community projects, if there is anything you think that they could get involved in which would benefit the community please let Shy know and they will be more than happy to come and have a look to see if they can support.
- 3.7 Lesley informed Shy that the front communal door to the Kingsbridge House block keeps breaking. **Shy will look into this.**
- 3.8 Lesley reported that a flat in Kingsbridge House (address withheld for these minutes) has a leak from the overflow which comes out onto the balcony, which is now going green due to the leak. **Shy will check what was reported and liaise with Amanda.**
- 3.9 Other issues were reported which **Amanda will report to the hub.**
- 3.10 Jackie reported that she needed a draught excluder for her front door.
- 4 Guest Speaker - Christopher Richards, Amey**
- 4.1 Chris is a Steward for AMEY who covers the North of Birmingham. AMEY have a maintenance contract with BCC. They conduct regular road safety inspections. There is a one hour response time to make safe dangerous pot holes, initially with a temporary repair and then 28 days for the permanent repair.
- 4.2 There is a backlog of repairs at the moment but any repairs that have a white square painted around them are already logged on the system to be completed.
- 4.3 Chris said that if anyone had any concerns to contact [www.birmingham.gov.uk/highways](http://www.birmingham.gov.uk/highways)
- 4.4 Chris said that any issues with the utility companies in respect of the roads and highways; also, media boxes e.g. Virgin boxes, to report to Highways and they will then notify those companies. They also do the same with trees on the highway.
- 4.5 Due to the ongoing dispute between AMEY and BCC, no road resurfacing works is being conducted. In December the contract will go out to tender for the remaining 15 years of the contract.

- 4.6 Highways can also send out third party letters to tenants whose hedges/bushes cover the road signs or speed signs.
- 4.7 AMEY also have annual community days, carrying out things like litter picking, weeding, weed spraying, anything on the highways.
- 4.8 Chris asked for the phone number for Hunters Walk. **Amanda will contact Jo Cutler for this.**
- 4.9 The HLB board members thanked Chris for his attendance and contribution to the meeting.

## **5 Previous minutes, agreement & sign-off**

- 5.1 The previous minutes dated 3<sup>rd</sup> July 2019 were accepted as factually accurate.

## **6 Previous minutes, matters arising**

- 6.1 In previous HLB meetings Jill raised an issue that she and others regularly paid the service charge for the pull cords but that others didn't pay it. She said this was something Joan Goodwin had raised and talked about before.  
**Kevin Taylor has not been able to raise this as the last few CHLBs were cancelled but he will take this up at the next CHLB that takes place.**

## **7 District Update**

- 7.1 none

## **8 Feedback from City HLB**

- 8.1 N/A, the August 2019 CHLB was cancelled.

## **9 HLB Spend / Budgets**

- 9.1 August 2019 budgets were circulated to the Board.

## **10 HLB Projects**

- 10.1 Hockley Road, road signs - agreed
- 10.2 Hurstwood trip rail St Marys View – rejected, too expensive. **Amanda will go back to Jaz to see if he could quote for a wooden trip rail.**
- 10.3 Parkhouse Drive flat numbers sign - agreed
- 10.4 Wyrley Way bollards - agreed

## **11 TPO Update / Kite-mark**

- 11.1 100 years of council housing was an event that was held on 16<sup>th</sup> August 2019 and was a great success. 75 people attended the event. The HLB chair and board members wanted it to be noted in the minutes that they thanked Emma and Amanda for planning the event; they said it was a lovely afternoon.
- 11.2 Amanda told the Board that they needed ideas for projects. It was already September and a significant HLB budget was available.

11.3 On Monday 9<sup>th</sup> September there is IT training at Boldmere, 5 p.m. till 6.30 p.m. Members of the Board did not feel this was something they needed.

11.4 Amanda circulated to the board:

- a) AGM agenda and minutes
- b) Kitemark report
- c) HLB recruitment letter/flyer
- d) Citizen Engagement details in respect of Council Tax Service

## **12 Walkabout – details and feedback**

12.1 Walkabout paperwork was circulated from the last two Walkabouts on 17<sup>th</sup> July and 14<sup>th</sup> August.

12.2 Housing Association member requested to attend the September HLB Walkabout. HLB members felt that the Walkabout should be just for HLB members. **Amanda will let Linda know.**

12.3 Next Walkabout date/venue – 18<sup>th</sup> September, 10.30 a.m., meeting at Finsbury Grove.

## **13 Tenancy Management Update**

13.1 n/a

## **14 Resident involvement**

14.1 Emma and members of the HLB conducted an HLB recruitment morning at Kingstanding Leisure Centre on 1<sup>st</sup> July 2019.

14.2 Recruitment drive leaflet designed for North – Amanda circulated it to all in attendance.

14.3 HLB recruitment and Block Inspector literature was available at the 100 year event.

## **15 Any other business**

15.1 Another resident would like to attend next meeting, as an observer with a view to joining the HLB.

15.2 Two residents were due to attend today's HLB as observers with a view to join the HLB. Due to poor health they were not able to attend today but plan to attend the next HLB.

15.2 Constitution – was signed by all present and code of conduct. Amanda will scan in to her records and give the originals back to members at the next HLB in October.

15.3 Kevin said that at the back of the common room at Finsbury Grove there was a fence with land at the back that was completely overgrown. He said it didn't belong to the residents who live at the back, nor to the buildings on Finsbury Grove. He said it was a sort of no man's land. He said that the bushes were cut up to number 32 but this area wasn't cut and was overgrown and full of weeds. **Amanda will arrange to meet Kevin to have a look.**

- 15.4 Jill said that Hunters Walk was overgrown. **Amanda said she would try to find out what the cutting programme was for Hunters Walk.**
- 15.5 On Friday 27<sup>th</sup> September 11.30 till 4.00 p.m. at Finsbury Grove Common room there will be tea, coffee and cakes to raise money for MacMillan. All are welcome. There will also be a head shave 'brave the shave' at 3.45 p.m. and Kevin has daringly volunteered for this! Can members please sponsor him?
- 15.6 At Finsbury Grove a safety team, along with the PCSOs will conduct a short walk of the area. **Kevin will let Amanda know when he knows the date.**
- 15.7 At the end of summer there will be a barbecue at Finsbury Grove on the green. All are welcome, bring your own food. **Kevin will let Amanda know when he knows the date.**

**16 Next HLB Meeting**

Date	2 <sup>nd</sup> October 2019
Time	1.30 till 3.30 p.m.
Venue	Hunters Walk Sheltered Scheme, Hunters Walk, B23 5XP

## Booking Transport Process

To book a taxi you will need to call

**Amanda or Emma on their mobile numbers:**

**Amanda: 07766922095 or Emma: 07860904644**

### **Important**

We will need a clear 48 hours' notice if possible.

If we are unable to answer, please leave a clear voice message detailing:

- Name
- Full address with post code of the pick-up address
- Time you would like the taxi to pick you up
- Full address with post code of the venue you are going to
- Time of return taxi
- Contact number for the taxi company to call you

**Taxi company is Galaxy Cars - 0121 350 1000**

**Birmingham City Council North Account**

If there are any issues out of office hours with the Taxi not arriving, please call Galaxy directly.

Thank you

Amanda and Emma