

Scrutiny Inquiry of Home to School Transport Service – Call for Evidence

Councillor Kath Scott, Chair of the Education and Children's Social Care O&S Committee, invites you to give evidence to the above Scrutiny inquiry.

The key question and aim of the review is *“What are the impacts of the Home to School Transport application process and its subsequent outcomes, on the parents/carers and the child's capacity to access their education and how does that fit with the aspiration for Birmingham to become a child friendly city”*

The committee wishes to investigate the lines of enquiry as set out in the attached Terms of Reference.

We would welcome a written statement of your views along with any other comments you might have. We will collect all the written submissions and use these as evidence to support our work.

The inquiry group asks that written submissions are in Microsoft Word format wherever possible and are no longer than four pages. Please include contact details of the person or organisation submission the evidence.

If sending the submission by email, this should be sent to amanda.j.simcox@birmingham.gov.uk. If you would prefer to send a hard copy through the post, it can be sent to the Scrutiny office, Council House, Victoria Square, Birmingham, B1 1BB.

The deadline for written submissions is **Monday 14th October 2019**

It should be noted that the scrutiny committee cannot deal with individual complaints and the inquiry is not part of a complaint process.

Reporting the Findings

The Inquiry is due to present its findings, based on the evidence received, to Members of the City Council early in 2020.

The evidence gathering session is planned as follows:

13th November 2019 – 10.00-12.00 hours in Committee Room 6, Council House

Please note Inquiry meetings are primarily for discussion by Members of the Committee only. It is at the discretion of the Chair should they wish to engage members of the public.

Live-streaming of meetings

All Council meetings including full Council meetings and Scrutiny Committee meetings are filmed and available to watch on-line live or via the archive. You can access via this link

<http://www.birmingham.public-i.tv/core/portal/home>

Please note that, as a member of the public, if you do not wish to be filmed please inform a Scrutiny officer at the meeting so this can be facilitated.

Social Media

Public meetings of the Council are open to the use of Social Media by attendees to report on any part of the meeting via Twitter, Youtube, Facebook and blogs.

Filming Meetings

Anyone wishing to film or record the meeting may do so, though any member of the public attending the meeting has the right not to be recorded. All recordings must be overt (clearly visible to anyone at the meeting) and must not disrupt proceedings. If you wish to record the meeting and suitable arrangements for your equipment are necessary, please notify the Scrutiny Office at least one working day before the start of the meeting.

The Chair of the meeting has absolute discretion to stop or suspend recording if, in their opinion, continuing to do so would prejudice proceedings at the meeting or if the person recording is in breach of rules set out in the Protocol For Media & Public Recording of Council Meetings (a copy of which is available on request from the Scrutiny Office).

We will ask for recording to stop if the meeting goes into private session where the public is excluded for confidentiality reasons. In such a case, the person filming should leave the room ensuring all recording equipment is switched off.