

WEST MIDLANDS SHAREHOLDERS AIRPORT COMMITTEE

TO BE HELD IN COMMITTEE ROOM 2, COUNCIL HOUSE, BIRMINGHAM

FRIDAY 24TH MAY 2019, AT 9AM

A G E N D A

1. ELECTION OF CHAIRMAN

For the period ending with the first meeting of the municipal year in 2020 (or earlier as appropriate).

2. ELECTION OF VICE-CHAIRMAN

For the period ending with the first meeting of the municipal year in 2020 (or earlier as appropriate).

3. APOLOGIES

Attached

4. NOMINATION OF MEMBERS TO SERVE ON THE WEST MIDLANDS SHAREHOLDERS AIRPORT COMMITTEE

Attached

5. MINUTES

To confirm the minutes of previous meetings held 14.9.2018 and 7.12.2018.

Attached

6. ACTIONS TAKEN BETWEEN MEETINGS

To note actions taken between meetings.

Attached

7. BIRMINGHAM AIRPORT HOLDINGS LIMITED- DISTRICT DIRECTORS

To change the representation.

8. DATE OF NEXT MEETING

2.30pm Friday 28th June 2019 - Birmingham Council House

9. EXCLUSION OF THE PUBLIC

CHAIRMAN TO MOVE:-

That in view of the nature of the business to be transacted, which includes the following exempt information, the public be now excluded from the meeting: -

Title of Report

Description of Exempt Information

(Part 1, Schedule 12A of the Local Government Act, 1972)

1. MINUTES

"Private" minutes of the meetings held on 14.9.2018 and 7.12.2018.

Paragraph 3

2. ACTIONS TAKEN BETWEEN MEETINGS

To note actions taken.

Paragraph 3

3. BIRMINGHAM AIRPORT – PRESENTATION

To receive a presentation from Birmingham Airport.

Paragraph 3

Contact Officer: Elaine Peach, District Adviser,
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WEST MIDLANDS SHAREHOLDERS AIRPORT COMMITTEE

24th May 2019

**NOMINATION OF MEMBERS TO SERVE ON THE WEST MIDLANDS
SHAREHOLDERS AIRPORT COMMITTEE (“Airport Committee”)**

1. Change in nominations

- 1.1 There will be a update at the Airport Committee on nominations received from West Midland District Councils to serve on the Airport Committee.

2. Recommendation

It is recommended that:

- 2.1 the change in nominations of Members for service on the Airport Committee be received and noted.

**Originating Officer:
Elaine Peach
District Adviser**

**MINUTES OF THE WEST MIDLANDS SHAREHOLDERS AIRPORT
COMMITTEE**

**HELD IN ROOM 6 COUNCIL HOUSE, BIRMINGHAM
ON FRIDAY 14th SEPTEMBER 2018 AT 3.30PM**

PRESENT:-

Birmingham City Council
Councillor B. Jones

Coventry City Council
Councillor G. Duggins

Dudley MBC
Councillor D. Vickers

Solihull MBC
Councillor B. Sleigh

Walsall MBC
Councillor A.Hicken

City of Wolverhampton Council
Councillor R. Lawrence

1. **APOLOGIES**

Apologies were submitted on behalf of the following:-

Councillor I. Ward- Birmingham
Councillor S. Eling- Sandwell

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RESOLVED:-

That the following change in nomination received from Walsall MBC for service on the West Midlands Shareholders Airport Committee be received and noted:

Councillor A.Hicken to replace Councillor A. Andrew.

2. **MINUTES**

8

The minutes of the previous meeting held 20th July 2018 were confirmed as a correct record.

West Midlands Shareholders Airport Committee -14th September 2018

3. NOMINATION OF MEMBERS TO SERVE ON THE STRATEGIC AVIATION SPECIAL INTEREST GROUP OF THE LOCAL GOVERNMENT ASSOCIATION (“SASIG”)

A report of the Birmingham Council Adviser was submitted:-

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RESOLVED:-

That approval be given to the appointment of Cllr D. Vickers from Dudley to serve on SASIG for the period ending July 2019 in place of Cllr H.Bills.

4. DATE OF NEXT MEETING

11am Friday 7th December 2018

5. EXCLUSION OF THE PUBLIC

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RESOLVED:-

That in view of the nature of the business to be transacted, which includes the following exempt information, the public be now excluded from the meeting: -

Title of Report

Description of Exempt Information

1. BIRMINGHAM AIRPORT – PRESENTATION

To receive a presentation from District aeronautical adviser

(Part 1, Schedule 12A of the Local Government Act, 1972)

Paragraph 3

2. BIRMINGHAM AIRPORT – ADMINISTRATION

Report of District Adviser

Paragraph 3

MINUTES OF THE WEST MIDLANDS SHAREHOLDERS AIRPORT COMMITTEE (“ Airport Committee”)

HELD IN ELLEN PINSENT ROOM COUNCIL HOUSE, BIRMINGHAM ON FRIDAY 7TH DECEMBER 2018 AT 11AM

PRESENT:-

Coventry City Council
Councillor G. Duggins

Solihull MBC
Councillor B. Sleigh

City of Wolverhampton Council
Councillor R. Lawrence

1. **APOLOGIES**

Apologies were submitted on behalf of the following:-

Councillor I. Ward- Birmingham
Councillor P Lowe- Dudley
Councillor S. Eling- Sandwell
Councillor A. Hicken-Walsall

2. **NOMINATION OF MEMBER TO SERVE ON THE WEST MIDLANDS SHAREHOLDERS AIRPORT COMMITTEE AND ELECTION OF VICE-CHAIRMAN**

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RESOLVED:-

Recognising that the Airport Committee was not quorate, it was recommended that:

- The nomination of Councillor P Lowe from Dudley MBC for service on the Airport Committee as set out in the report be received and noted.
- Cllr Sleigh be appointed as Vice-Chairman for the period ending with the Annual Meeting in 2019(or earlier as appropriate)

West Midlands Shareholders Airport Committee -7TH December 2018

3. MINUTES

13

RESOLVED:-

Recognising that the Airport Committee was not quorate, it was recommended that approval be given to the minutes of the previous meeting held 14th September 2018.

4. DATE OF NEXT MEETING

1.30pm Friday 11th January 2019

5. EXCLUSION OF THE PUBLIC

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RESOLVED:-

Recognising that the Airport Committee was not quorate, it was recommended that in view of the nature of the business to be transacted, which includes the following exempt information, the public be now excluded from the meeting: -

Title of Report

Description of Exempt Information

(Part 1, Schedule 12A of the Local Government Act, 1972)

1. MINUTES

"Private" minutes of the meeting held on 14th September 2018

Paragraph 3

2. BIRMINGHAM AIRPORT – PRESENTATION

To receive a presentation from Birmingham Airport

Paragraph 3

2. BIRMINGHAM AIRPORT – ADMINISTRATION

Report of District Adviser

Paragraph 3

WEST MIDLANDS SHAREHOLDERS AIRPORT COMMITTEE (“AIRPORT COMMITTEE”)

24th MAY 2019

ACTIONS TAKEN BETWEEN MEETINGS

1. Purpose of the report

1.1 To note actions taken between meetings of the Airport Committee.

2. Background

2.1 The Airport Committee may arrange for the discharge of their functions by each of the Districts’ Chief Executives or anyone authorised by any District to act in the Chief Executive’s absence acting in consultation with the Chair or Vice Chair of the Airport Committee.

3. Change in District nomination to the Board of Birmingham Airport Holdings Limited.

3.1 The former West Midlands Joint Committee has previously appointed District Directors of Birmingham Airport Holdings Limited (“Company”) for a two year term expiring 30th June 2020. The appointments included Councillor Steve Clark from Dudley MBC.

3.2 Dudley MBC recently recommended that Councillor Judy Foster serve on the Company Board in place of Councillor Steve Clark.

3.3 The Airport Committee now appoints and removes District Directors of the Company. In accordance with the Airport Committee constitution, approval has been given to the appointment of Councillor Judy Foster to serve on the Company Board in place of Councillor Steve Clark.

4. Airport Committee Meeting 7th December 2018

4.1 The Airport Committee meeting held on 7th December 2018 was not quorate to take any decisions.

4.2 In line with the agreed process for taking urgent decisions outside of the Airport Committee meetings, approval has been given to the appointment of Cllr Sleigh from Solihull MBC as Vice–Chairman of the Airport Committee for the period ending with the Annual Meeting in 2019 (or earlier as appropriate), which was considered at the 7th December meeting.

5. 2019/20 Airport Committee budget

- 5.1 The 2019/20 budgeted costs related to the Airport Committee total £71k. This is in line with 2018/19, and covers aeronautical advice, Birmingham City Council staff time for work undertaken in relation to Birmingham Airport and supporting the Airport Committee, SASIG subscription and minor miscellaneous charges.
- 5.2 In accordance with the Airport Committee constitution, approval has been given to the Airport Committee 2019/20 budget and the following contributions:

	£
Birmingham	27,846.20
Coventry	8,534.20
Dudley	7,980.40
Sandwell	8,008.80
Solihull	5,303.70
Walsall	6,929.60
Wolverhampton	6,397.10
Total	71,000.00

6. Recommendation

- 6.1 It is recommended that the actions taken as set out in paragraphs 3, 4 and 5 above be noted.

Originating Officer:
Elaine Peach
District Adviser

**WEST MIDLANDS SHAREHOLDERS AIRPORT COMMITTEE
("Airport Committee")**

24TH MAY 2019

BIRMINGHAM AIRPORT HOLDINGS LIMITED- DISTRICT DIRECTORS

1. Purpose

- 1.1 To seek authority to change the District representation on the Board of Birmingham Airport Holdings Limited (the "Company").

2. Background

- 2.1 The former West Midlands Joint Committee previously appointed District Directors of the Company for a two year term expiring 30th June 2020.
- 2.2 The appointments were in line with nominations received from the Districts.

3. Proposal

- 3.1 The Airport Committee appoints and removes District Directors. Each of the Districts other than Birmingham (who nominates four persons), nominate one person to the Airport Committee for appointment to the Company Board. The Airport Committee is required to observe the wishes of each of the Districts in respect of each appointment and removal, and wherever practicable to appoint Directors for a period of two years.
- 3.2 There will be an update at the Airport Committee to proposals received from the Districts to change their representation on the Company Board.

4. Recommendation

It is recommended that:

- 4.1 approval is given to the changes to District Directors of the Company for the remainder of the two year term expiring 30th June 2020, in line with proposals received.

**Originating Officer:
Elaine Peach
District adviser**