This Memorial is available at Sutton Coldfield Crematorium

Payment

By post - You can post this completed application form to the office with a cheque. Please also enclose a stamped, self-addressed envelope for return of receipt.

In person – You can call in to the office during opening hours where payment can be accepted as credit or debit card or cheque.

please remember to enclose a stamped

DATA PROTECTION ACT 1998

The information provided on this form will be held on file notified under the Data Protection Act 1998. The information will be used for the management of memorial leases and will not be divulged to anyone outside Birmingham City Council.

	FOR OFFICE USE ONLY	
Register No	Received	Receipt No
Order Placed	Date Positioned	Letter sent



Application Form Sanctum 12 **Memorial Vaults**



Prices are normally reviewed annually but are subject to change at any time. You should check that the price is correct before completing the application.



Important points to note prior to application.

Walled Sanctum memorial vaults with plaque and bronze posy vase.

This Wall columbarium is made from polished granite. Each individual vault will accept up to two Windsor Cremated Remains Caskets and is available on a 15 or 25 Year Lease.

The granite memorial tablet can accept two inscriptions and a standard motif will be supplied with the first inscription.

Personal names / terms of affection are permitted only if approved by Crematorium staff.

The City Council cannot be held responsible for any damage whether accidental or wilful that may occur to the plaque or the Wall whilst in the cemetery grounds.

No items such as vases, trinkets, balloons etc may be placed by or attached to the Wall and the City Council reserves the right to remove any unauthorised items without prior notice.

Please be advised, the tablet will be produced exactly as you have written on the page opposite. Check your spelling and punctuation. Mistakes cannot be rectified without incurring additional charges.

You may wish to visit your chosen crematorium to view the memorials in situ before placing your order.

The City Council reserves the right to refuse any inscription that is deemed to be unacceptable for display in a public place.

You may detach this page and keep it for your records.

Once order has been accepted, please allow up to 6-10 weeks for completion and for the plaque to be placed. Please ask Crematorium Staff who will be only too pleased to help if you require clarification or assistance in completing this order form. LINE 11 LINE 10 LINE 7 LINE 6 LINE 1 LINE 9 LINE 4 LINE 2 LINE 8 LINE 5 LINE 3 order to ensure The inscription can be 80 letters only. Additional Letters, Motif and Photos incur an extra charge. We are unable to accept responsibility for an incorrect inscription due to illegible or ambiguous writing. A space counts as a letter or number. All text will be centred on the tablet. If you require a design or photoplaque do not use the shaded grey boxes for inscription The name uses **INSCRIPTION** — Please complete the inscription (80 Letters only) in the table below showing spaces and punctuation as you wish it to appear on the tablet. Please complete clearly and using BLOCK CAPITALS. OR DE PL PH AQ a larger typeface than the remainder of the inscription therefore it may not exceed more than 15 that an inscription will fit onto the Wall tablet, please note the following information:-SZ 0 **Memorial** Sanctum slightly to literature 12 **Memorial Wall Tablet Application** If motif requested Photoplaque/Motif (please mark appropriate box) Form Photoplaque or 18 letters and/or spaces per Photo enclosed

line