

Payment

By post - You can post this completed application form to the cemetery office with a cheque. Please also enclose a stamped, self-addressed envelope for return of receipt.

In person – You can call in to the cemetery office during opening hours where payment can be accepted as credit or debit card or cheque.

Payment in cash cannot be accepted.

Cheques should be made payable to; -
BIRMINGHAM CITY COUNCIL

If a receipt is required,
please remember to en-
close a stamped addressed
envelope.

Value enclosed: £

Name of Applicant

Applicant's Address

Post Code Tel No

Signature.....

By signing above you also agree to the “points to note” at the front of this application form. Applications will not be accepted unsigned.

DATA PROTECTION ACT 1998
The information provided on this form will be held on file notified under the Data Protection Act 1998.
The information will be used for the management of memorial leases and will not be divulged to anyone outside Birmingham City Council.

FOR OFFICE USE ONLY
Cem No..... Received..... Receipt No.....
Order Placed..... Date Positioned..... Letter sent

BEREAVEMENT SERVICES

Application Form

“Balmoral” and “Windsor” Caskets



COST AT TIME OF ISSUE

“Balmoral” “Windsor”

Prices are normally reviewed on 1st April each year, but are subject to change at any time. You should check that this price is correct before completing the application.

**Memorial Scheme Application Form
Balmoral and Windsor Caskets and Nameplate**

In order to ensure that an inscription will fit onto the Nameplate, please note the following information:-

- ◆ Use Lines 1 and 2 for name of deceased
- ◆ Please note this is how the name will appear on the Casket Nameplate

Name of Deceased:												
LINE 1												
LINE 2												
You may use the following three lines for an inscription of your choice which can include the date of death and age of the deceased.												
LINE 3												
LINE 4												
LINE 5												

- ◆ Lines 1 and 5 must not exceed 18 characters per line
- ◆ Lines 2, 3 and 4 must not exceed 22 characters per line
- ◆ A space counts as a letter or number. All text will be centred on the Nameplate.
We are unable to accept responsibility for an incorrect inscription due to illegible or ambiguous writing.

Please ask Crematorium Staff who will be only too pleased to help if you require clarification or assistance in completing this order form.

Registered Owner/Executor/Next of Kin of deceased Registered Owner

Signature: _____

Date: _____

Important points to note prior to application.

“Windsor” Casket is Wood veneer casket, including name plate

“Balmoral” Casket is Traditionally styled casket, including name plate

The City Council reserves the right to refuse any inscription that is deemed to be unacceptable.

You may detach this page and keep it for your records.