This Memorial is available at Sutton Coldfield Crematorium

Payment

By post - You can post this completed application form to the office with a cheque. Please also enclose a stamped, self-addressed envelope for return of receipt.

In person – You can call in to the office during opening hours where payment can be accepted as credit or debit card or cheque.

Payment in cash cannot be accepted.

Cheques should be made payable to; -

BIRMINGHAM CITY COUNCIL

The Cemetery/Crematorium contact details are as follows:

Value enclosed: £

Name of Applicant

Applicant's Address

Post Code

NB. This Memorial is leased for 10 years from application.

Signature.

By signing above you also agree to the "points to note" within this

If a receipt or return of photograph is required,

DATA PROTECTION ACT 1998

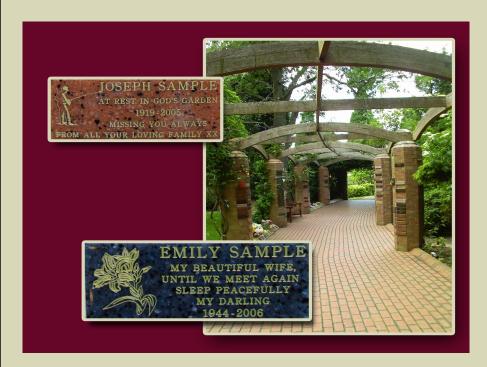
The information provided on this form will be held on file notified under the Data Protection Act 1998. The information will be used for the management of memorial leases and will not be divulged to anyone outside Birmingham City Council.

application form. Applications will not be accepted unsigned.

Register No	FOR OFFICE USE ONLY Received	Receipt No
Order Placed	Date Positioned	Letter sent



Application Form Pergola Wall Memorial Plaque



Prices are normally reviewed annually, but are subject to change at any time. You should check that the price is correct before completing the application.



Important points to note prior to application.

An ornamental pergola is located within the Gardens of Remembrance at Sutton Coldfield Crematorium. Only.

The structure is built of rose and buff coloured stone. The columns are octagonal, three sides being available for memorial plagues.

The plaque allows for an inscription up to 4 lines including the name of the deceased and normally the year of birth and death.

There are three different colour options available for the plaque. Green, Blue or Rust all inscribed and inlaid with gold colour enamel, please select the colour choice on the application form.

Motifs are shown as a small selection on the separate information sheet provided, however many more are available upon request including sports themes, hobbies and animals, also inlaid with gold colour enamel they are designed to further enhance the personalisation of each plaque.

Pergola plaques are available to lease for a period of 10 years. The Council will reconsider the memorial scheme at the end of this period and advise the applicant of the options available at that time.

Please note there is no provision for floral tributes with this memorial

Personal names/ pet names / terms of affection are permitted only if approved by crematorium staff.

The City Council cannot be held responsible for any damage whether accidental or wilful that may occur to the plaque or the Wall whilst in the cemetery grounds.

No items such as vases, trinkets, balloons etc may be placed by or attached to the Wall and the City Council reserves the right to remove any unauthorised items without prior notice.

Please be advised, the plaque will be produced exactly as you have written on the page opposite. Check your spelling and punctuation. Mistakes cannot be rectified without incurring additional charges.

You may wish to visit the crematorium to view this memorial option in situ before placing your order.

The City Council reserves the right to refuse any inscription that is deemed to be unacceptable for display in a public place.

You may detach this page and keep it for your records.

in order to ensure that an inscription will fit onto the Wall Plaque, please note the following information:-Once order has been accepted, please allow up to 6-10 weeks for completion and for the plaque to be placed. Please ask Crematorium Staff who will be only too pleased to help if you require clarification or assistance in completing this order form We may need to contact you if specified motifs are not available. Colour of plaque required A space counts as a letter or number. All text will be centred on the tablet The name uses a larger typeface appropriate. The lower lines We are unable to accept responsibility for an incorrect inscription due to illegible or ambiguous writing INSCRIPTION as you wish it to appear on the plaque. Green [(No. 2 to 4). Use these lines to personalise your plaque in memory of your loved ones Please complete the inscription in the table below showing spaces and punctuation to appear on the plaque. Please complete clearly and using BLOCK CAPITALS. (please mark appropriate box) Blue than the remainder of the inscription therefore it may not exceed more than 15 or 18 letters and/or spaces per line as Memorial Pergola Rust Scheme Memorial **Application** Wall Plaque If motif requested—please state which one Form

LINE 4

LINE 3

LINE 2