Please refer to the price list for the Sites where this Memorial is available.

 Lodge Hill \_\_\_\_/Sutton Coldfield \_\_\_/Yardley \_\_\_\_\_ (please tick the relevant site)

#### Payment

**By post** - You can post this completed application form to the relevant office with a cheque. Please also enclose a stamped, self-addressed envelope for return of receipt.

**In person** – You can call in to the office during opening hours where payment can be accepted as credit or debit card or cheque.

### Payment in cash cannot be accepted.

Cheques should be made payable to; - **BIRMINGHAM CITY COUNCIL** 

The Cemetery/Crematorium contact details are as follows :

, Value enclosed: <b>£</b> Name of Applicant Applicant's Address	
Post Code Tel No <u>NB. This Memorial is leased for</u>	

Signature..... By signing above you also agree to the "points to note" within this application form. <u>Applications will not be accepted unsigned</u>.

DATA PROTECTION ACT 1998 The information provided on this form will be held on file notified under the Data Protection Act 1998. The information will be used for the management of memorial leases and will not be divulged to anyone outside Birmingham City Council.

Register No	FOR OFFICE USE ONLY Received	Receipt No.	
-	Date Positioned	-	



## **Application Form**

# Memorial Boutonniere Plaque



Prices are normally reviewed annually but are subject to change at any time. You should check that the price is correct before completing the application.

### Important points to note prior to application.

Boutonniere Plaques are manufactured to the highest standard each plaque is individually crafted and supplied with dedicated posy holder creating a unique and enduring tribute to a loved one. Located in the Rose Gardens at Lodge Hill and Yardley Crematoria and the cloisters at Sutton Coldfield Crematorium.

Boutonniere Plaques can be further enhanced with decorative motifs, symbols and ceramic plates.

Plaques are offered in the following styles:

Text only

- Text with engraved motif or symbol
- Text with engraved motif in hand painted finish
- Text with ceramic portrait (photograph)

An oval ceramic photographic miniature displaying a head and shoulders portrait of the deceased can be incorporated into the plaque if desired. It will be necessary for the applicant to supply a good quality photograph, if this option is required.

Personal names/ pet names / terms of affection are permitted only if approved by Crematorium staff.

The City Council cannot be held responsible for any damage whether accidental or wilful that may occur to the plaque or the Wall whilst in the Cemetery grounds.

No items such as vases, trinkets, balloons etc may be placed by or attached to the Wall and the City Council reserves the right to remove any unauthorised items without prior notice.

Please be advised, the plaque will be produced exactly as you have written on the page opposite. Check your spelling and punctuation. Mistakes cannot be rectified without incurring additional charges.

You may wish to view this memorial option at your chosen crematorium before placing your order.

The City Council reserves the right to refuse any inscription that is deemed to be unacceptable for display in a public place.

You may detach this page and keep it for your records.

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	<ul> <li>In order tc</li> <li>The na approp</li> <li>Line 3,</li> <li>The lov</li> <li>A spac</li> <li>We</li> <li>Once orde</li> <li>Please ard</li> <li>We may n</li> <li>Please no</li> </ul>	LINE 1 LINE 2 LINE 3 LINE 4 LINE 5 LINE 7 LINE 7
rd ed ed ey 7e	<ul> <li>In order to ensure that an inscription will fit onto the Wall Plaque, please note the following information:</li> <li>The name uses a larger typeface than the remainder of the inscription therefore it may not exceed more than 15 or 18 letters and/or spaces per line as appropriate. The name lines should be kept to the top two lines if possible.</li> <li>Line 3, is recommended for the dates</li> <li>A space counts as a letter or number. All text will be centred on the tablet. We are unable to accept responsibility for an incorrect inscription due to illegible or ambiguous writing. Once order has been accepted, please allow up to 6-10 weeks for completion and for the plaque to be placed. Please ask Crematorium Staff who will be only too pleased to help if you require clarification or assistance in completing this order form. We may need to contact you if specified motifs are not available.</li> <li>Please note colour and style of background Unit will differ slightly to literature provided.</li> <li>Please mark appropriate box)</li> <li>If motif requested—please mark appropriate box)</li> <li>If motif requested—please state which one</li></ul>	Memorial Scheme Application Form Boutonniere Memorial Wall Plaques INSCRIPTION Please complete the inscription in the table below showing spaces and pu as you wish it to appear on the plaque. Please complete clearly and using BLOCK CAPI
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