**Householder Enquiry Form**

Most domestic properties benefit from permitted development rights that allow homeowners to improve and extend their homes without the need to seek planning permission, though in some circumstances these rights may have been withdrawn by the Council.

If you would like the Planning Service to confirm whether your require planning permission for the proposed works to your property please fill in this form and follow the instructions and the end of the form.

Please note that a householder type development does not include buildings containing one or more flats or a single flat contained within a building.

In order to enable us to give you accurate advice please answer ALL questions (write ‘not applicable’ or N/A where appropriate).

1. Your Details

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| --- | --- |
| **Name in full** | Click here to enter text. |
| **Daytime telephone number** | Click here to enter text. |
| **Address**  | Click here to enter text. |
| **Address of site (if different)** | Click here to enter text. |
| **Email address** – if provided this is how we will contact you | Click here to enter text. |

1. Description of proposed works (if a porch facing a road or a public footpath proceed to question 15)

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| Click here to enter text. |

1. What type of roof will the extension/detached outbuilding have? (pitched/flat/mono-pitch)

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| Click here to enter text. |

1. External dimension of proposal (in metres)

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| --- | --- |
| **Length** | Click here to enter text. |
| **Width** | Click here to enter text. |
| **Maximum height to ridge** | Click here to enter text. |
| **Height to eaves (the point at which the roof meets the wall)** | Click here to enter text. |

1. Please provide a sketch layout plan of the proposed extension (birds eye view) indicating where the extension/s is/are in relation to the existing dwellinghouse and including any existing extensions/additions to the property. Please include details of the length and width of the existing house and other structures within the curtilage of the property distances to the nearest boundaries (example below)



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| 1. Would the use of the extension be incidental to the dwellinghouse? (a purpose incidental to a dwellinghouse would not include separate self-contained living accommodation)
 | Choose an item. |
| 1. Would the total area of garden covered by the proposal and any other structures and outbuildings (attached or detached) that have been added to the original dwellinghouse exceed 50% of the total garden area?
 | Choose an item. |
| If yes, please give details of the external dimensions of other extension and outbuildings (attached or detached) and show them on the sketch plan. |
| Click here to enter text. |
| 1. Is the dwellinghouse attached, semi-terraced or terraced?
 | Choose an item. |
| 1. Would any part of the extension/s project forward of any wall or roof of the house that faces a highway/public footpath (including any side elevation which fronts on to a highway/public footpath)?
 | Choose an item. |
| 1. Would any part of the proposed extension be sited within 2 metres of the boundary of the dwellinghouse?
 | Choose an item. |
| 1. Would the height of the proposed extension exceed the height of the original dwellinghouse?
 | Choose an item. |
| 1. If the proposal consists of an addition or alterations to its roof, have any additions/enlargements to the roof been made since 1st July 1948?
 | Choose an item. |
| 1. Does the proposal include any windows at first floor level or above?
 | Choose an item. |
| If yes, please indicate their positions on your sketch? |
| Click here to enter text. |
| 1. Does the proposal include any windows at first floor level or above?
 | Choose an item. |
| 1. If you intend to erect a porch would it:
	* 1. Exceed 3 metres in height (from existing ground level)?
		2. Exceed 3 square metres floor area? (to be taken externally)
		3. Be located within 2 metres of a highway/public footpath?
 | Choose an item. |
| 1. Would the materials used in the exterior work be of a similar appearance to those used on the existing property?
 | Choose an item. |
| 1. Would a new vehicular access/crossing be formed?
 | Choose an item. |
| 1. Does the proposal involve the formation of a vehicular hard standing between the front wall of the house and the footpath/highway?
 | Choose an item. |
| If yes, please show the proposed area on your sketch and details the proposed sub-base and surface material to be used: |
| Click here to enter text. |
| 1. Does the proposal include the provision of a veranda or balcony?
 | Choose an item. |
| 1. Does the proposal include any decked areas that exceed 300mm above natural ground level?
 | Choose an item. |
| 1. Would the proposal include any new or replacement boundary treatment?
 | Choose an item. |
| If yes, please show the proposed location on your sketch and provide details of the height |
| Click here to enter text. |
| 1. Would the proposal include the installation, alteration or replacement of a chimney, flue or soil and vent pipe on a dwellinghouse?
 | Choose an item. |
| If yes, please show the location on your sketch and provide details of the height: |
| Click here to enter text. |
| 1. Does the proposal involve the installation, alteration or replacement of a microwave antenna, such as a satellite dish, on a dwellinghouse or within the curtilage?
 | Choose an item. |
| If yes, please show proposed location on your sketch and provide full details of how many and the size/s: |
| Click here to enter text. |

1. Please use this section to provide any additional information to assist with your enquiry:

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| Click here to enter text. |

**How to submit this form**

If you can email this form, with any attachments, it will eliminate postal delays.

* Email completed forms and attachments to planningandregenerationenquiries@birmingham.gov.uk
* Post to Planning and Regeneration, PO Box 28, Birmingham, B1 1TU