



**MEETING OF THE  
WEST MIDLANDS JOINT COMMITTEE**

**TO BE HELD IN COMMITTEE ROOM 6, COUNCIL HOUSE, BIRMINGHAM  
ON FRIDAY 20 JULY 2018 AT 1330 HOURS**

**A G E N D A**

1. **APOLOGIES**

**Attached**

2. **MINUTES**

To confirm the "Public" section of the Minutes of the previous meeting held on 5 July 2018.

**Attached**

3. **GOVERNANCE REPORTS OF SUPPORT/LEAD MET.CHIEF  
EXECUTIVES**

- A. **West Midlands Police & Crime Panel Membership/Nominations -**  
Report of Chief Executive, Dudley MBC/Lead CEX, WM Police & Crime Panel.
- B. **WMJC Nominations and Subscriptions to Other Bodies 2018/19 –**  
Report of Secretary, CEX Birmingham CC - SASIG, West Midlands Arts Trust

**Attached**

4. **WEST MIDLANDS JOINT COMMITTEE 2017/18 OUTTURN AND ANNUAL  
RETURN**

Report of Secretary, CEX Birmingham CC.

**Attached**

5. **MATTERS OF INTEREST**

**Birmingham Airport – action taken between meetings**

Reports of District Advisers

**6. DISSOLUTION OF THE COMMITTEE**

**CHAIRMAN TO MOVE:-**

"That, in accordance with the decisions made by each constituent local authority, the West Midlands Joint Committee be dissolved following the meeting of 20<sup>th</sup> July 2018."

**7. EXCLUSION OF THE PUBLIC**

**CHAIRMAN TO MOVE:-**

"That in view of the nature of the business to be transacted, which includes the following exempt information, the public be now excluded from the meeting: -

**Title of Report etc**

**Description of  
Exempt Information**

(Part 1, Schedule 12A of the Local Government Act, 1972)

**1. MINUTES**

"Private" Minutes of the meeting held on 5 July 2018.

Paragraph 3

**2. BIRMINGHAM AIRPORT – ACTION  
TAKEN BETWEEN MEETINGS**

Reports of District Advisers

Paragraph 3

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**MINUTES OF THE ANNUAL MEETING OF THE  
WEST MIDLANDS JOINT COMMITTEE HELD AT  
THE INTERNATIONAL CONVENTION CENTRE  
BIRMINGHAM ON THURSDAY 5 JULY 2018**

The meeting started at 10.03am

**PRESENT:-**

**Birmingham**

Councillor I Ward (Voting Member)  
Councillor R Alden

**Coventry**

Councillor G Duggins (Voting Member)

**Sandwell**

Councillor S Eling (Voting Member)

**Solihull**

Councillor R Sleight (Voting Member)

**Walsall**

Councillor A Andrew

**Wolverhampton**

Councillor R Lawrence (Voting Member)

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**1. ELECTION OF CHAIRMAN**

Nominations were invited for the position of Chairman of the Committee.

It was moved, seconded and

**2115 RESOLVED:-**

That Councillor R Lawrence be appointed Chairman of the West Midlands Joint Committee for the period ending with the Annual Meeting of the Committee in June 2019 (or earlier, as appropriate).

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**2. ELECTION OF VICE-CHAIRMAN**

The Chairman invited nominations for the position of Vice-Chairman of the Committee. It was moved, seconded and

**2116 RESOLVED:-**

That Councillor I Ward be appointed Vice-Chairman of the West Midlands Joint Committee for the period ending with the Annual Meeting of the Committee in June 2019 (or earlier, as appropriate).

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**3. APPOINTMENT OF SECRETARY**

**2117 RESOLVED:-**

That Dawn Baxendale, CEX, Birmingham City Council be appointed as Secretary to the Committee, for the remaining one year term of office expiring with the Annual meeting in 2019.

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**4. APOLOGIES**

**2118** Apologies were submitted on behalf of the following: -

Councillor B Jones – Birmingham  
Councillor A Khan – Coventry  
Councillor G Ridley – Coventry  
Councillor S Khatun – Sandwell  
Councillor I Courts – Solihull  
Councillor M Bird - Walsall  
Councillor P Bilson – Wolverhampton  
Councillor J Edwards – Chair, Fire and Rescue Authority

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**5. MINUTES**

2119

The minutes of the meeting of 12<sup>th</sup> January 2018 were confirmed as a correct record.

**6. GOVERNANCE REPORTS OF SECRETARY/LEAD MET. CHIEF EXECUTIVES**

**Nomination of Members to serve on West Midlands Joint Committee 2018/2019**

A report of the Secretary and Chief Executive, Birmingham CC was submitted:-

2120

**RESOLVED:-**

That the nominations received from the West Midlands District Councils for service on the West Midlands Joint Committee for the Municipal Year 2018/19 as set out below, be received and noted: -

Birmingham City Council

Councillor I Ward	(Labour) (Voting Member)
Councillor B Jones	(Labour)
Councillor R Alden	(Conservative)

Coventry City Council

Councillor G Duggins	(Labour) (Voting Member)
Councillor A Salam Khan	(Labour)
Councillor G Ridley	(Conservative)

Dudley MBC

Councillor P Harley	(Conservative) (Voting Member)
Councillor D Vickers	(Conservative)
Councillor P Lowe	(Labour)

Sandwell MBC

Councillor S Eling	(Labour) (Voting Member)
Councillor S Khatun	(Labour)
NA	(no opposition Group Leader)

Solihull MBC

Councillor R Sleigh	(Conservative) (Voting Member)
Councillor I Courts	(Conservative)
Vacant	

Walsall MBC

Councillor M Bird	(Conservative) (Voting Member)
Vacant	
Vacant	

Wolverhampton City Council

Councillor R C Lawrence	(Labour) (Voting Member)
Councillor P Bilson	(Labour)
Councillor C Haynes	(Conservative)

7. **EXCLUSION OF THE PUBLIC**

2121

**RESOLVED:**

That in view of the nature of the business to be transacted, which includes the following exempt information, the public be now excluded from the meeting: -

**Title of Report etc.**

**Description of  
Exempt Information**

(Part 1, Schedule 12A of the  
Local Government Act, 1972)

1. **Minutes**

“Private” minutes of the meeting held  
on 12 January 2018

Paragraph 3

2. **Report Re. Birmingham Airport  
General Meeting**

Paragraph 3

Report of District Adviser

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The meeting ended at 10.12am

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CHAIRMAN

# **REPORT TO WEST MIDLANDS JOINT COMMITTEE**

## **20 JULY 2018**

### **West Midlands Police and Crime Panel Membership 2018/19**

#### **Introduction**

1. The West Midlands Joint Committee is asked to confirm the elected Member appointments to the West Midlands Police and Crime Panel for 2018/19 as set out below.

#### **Background**

2. Established in November 2012 as part of the new governance arrangements for policing, the Panel scrutinises and supports the actions and decisions of the Police and Crime Commissioner (PCC).
3. The Panel has the status of a joint committee of the seven west midlands district councils, consisting of 12 elected members and 2 independent members. The chair and vice chair positions are elected at the first meeting of the Panel each year from amongst the appointed members of the Panel.
4. The Chief Executive of Dudley MBC acts as Lead Officer to the Panel on behalf of the authorities. Birmingham City Council is the host authority providing administrative and scrutiny support as well as managing the Panel's complaints policy.

#### **Update on Work of the Panel in 2017/18**

5. During 2017/18 the Panel was chaired by Councillor Sean Coughlan (Walsall). Councillor Ken Hawkins (Solihull) was Vice Chair.
6. The Panel met six times. Meetings have provided Members with the opportunity to question the PCC on a number of community safety and policing issues including his work with WMP and other partners to tackle drugs, gangs and violence and vehicle thefts, as well as police funding. Members also questioned the PCC and put residents' concerns to him about the review of the police estate.
7. The Panel has a number of statutory tasks. In 2017/18 it undertook the following:
  - In September 2017, the Panel reviewed the PCC's annual report and published its report and recommendations;
  - In February 2018, the Panel reviewed the policing budget and proposed precept and published its report and recommendations.
8. The Panel has a statutory duty to handle complaints about the Police and Crime Commissioner. This function is delegated to Birmingham City Council Monitoring Officer. Three complaints were recorded during 2017/18 and taken through the informal resolution stage or referred to the Independent Office for Police Conduct, as appropriate.

## Elected Member Appointments 2018/19

9. The Panel consists of twelve elected members (each with a named substitute) appointed on an annual basis by the Authorities as follows:
- (a) **One Member appointed by each of the following Councils**, subject to that appointee being the Elected Mayor in the case of those Councils operating such a system of governance:
    - Birmingham City Council
    - Coventry City Council
    - Dudley Metropolitan Borough Council
    - Sandwell Metropolitan Borough Council
    - Solihull Metropolitan Borough Council
    - Walsall Metropolitan Borough Council
    - Wolverhampton City Council
  - (b) **Two further Members to be nominated by Birmingham CC** and appointed by the West Midlands Joint Committee.
  - (c) **Two further Members to be jointly nominated by Dudley MBC, Sandwell MBC, Walsall MBC and Wolverhampton CC** (via the Association of Black Country Authorities) and appointed by the West Midlands Joint Committee.
  - (d) **One further Member to be jointly nominated by Coventry CC or Solihull MBC** and appointed by the West Midlands Joint Committee. Coventry is to nominate for 2018/19.
10. Appointments must be made with a view to ensuring the balanced appointment objective as required under Schedule 6, Section 31 of the Police and Social Responsibility Act 2011 in that it represents all parts of the police area and the political make-up of the local authorities (when taken together).
11. Taking into account the political composition of the seven district councils following local elections in May 2018 the following political balance will apply to the Panel:

	Numbers councillors	% of total in groups to apply to panel seats	Total seats on Panel
Conservative	145	31.39%	4
Green	12	2.60%	0
Labour	291	62.99%	8
Liberal Democrat	14	3.03%	0
Total in groups	462	-	-
Other – not in political group	8	-	0
Total number in region	470	-	-

Labour	8
Conservative	4



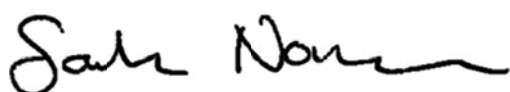
12. Each district council is responsible for making its own individual appointment each with a named substitute. Appointments to the remaining 5 elected member places (and named substitutes) will be considered by the Joint Committee in line with the tables shown below.

	<b>Local Authority individual appointments (7)</b>	<b>Places for confirmation at this meeting of the West Midlands Joint Committee (5)</b>	<b>Total (12)</b>
<b>Labour (8)</b>	<u>4 places</u>  Birmingham (1) Coventry (1) Sandwell (1) Wolverhampton (1)	<u>4 places</u>  Birmingham (1) Coventry (1) (this seat alternates each year with Solihull)  Black Country Councils (2) (Nominated by Association of Black Country Authorities)	8
<b>Conservative (4)</b>	<u>3 places</u>  Solihull (1) Walsall (1) Dudley (1)	<u>1 place</u>  Birmingham (1)	4
<b>Total</b>	7	5	12

13. Nominations for the appointments received to date for confirmation at this meeting of the West Midlands Joint Committee are set out in Appendix 1.
14. As the previous Chair, Cllr Sean Coughlan, is no longer on the panel, a new Chair will have to be elected at the first meeting.

#### **Recommendations**

- (a) **That the panel appointment principles for achieving the balanced appointment objectives set out in paragraphs 9 - 13 above be considered; and**
- (b) **The Joint Committee confirm the appointment of the 5 additional members to the Panel (with named substitutes) to achieve the balanced appointment objectives.**



Sarah Norman  
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## Appendix 1

Local authority appointments (7 places + named substitutes)			
Political Group	District	Member	Named Substitute
Labour	Birmingham	Cllr John O'Shea	Cllr Shabrana Hussain
Labour	Coventry	Cllr Abdul Salam Khan	Cllr Faye Abbott
Conservative	Dudley	Cllr Paul Bradley	Cllr Ed Lawrence
Labour	Sandwell	Cllr Elaine Costigan	Cllr Julie Webb
Conservative	Solihull	Cllr Ken Hawkins	Cllr Diana Holl-Allen MBE
Conservative	Walsall	Cllr Mike Bird	Cllr Suky Samra
Labour	Wolverhampton	Cllr Hazel Malcolm	Cllr Stephen Simkins
Appointments to be confirmed by the West Midlands Joint Committee (5 places + named substitutes)			
Political Group	District	Member	Named Substitute
Labour	Birmingham	Cllr Narinder Kaur Kooner	Cllr Fred Grindrod
Conservative	Birmingham	Cllr John Lines	Cllr David Barrie
Labour	Coventry	Cllr Pervez Akhtar	Cllr Kindy Sandhu
Labour	Walsall/Dudley (ABCA)	Cllr Chris Jones (Walsall)	Cllr Cathryn Bayton (Dudley)
Labour	Wolverhampton/Sandwell (ABCA)	Cllr Bhupinder Gakhal (Wolverhampton)	Cllr David Hossell (Sandwell)

**WEST MIDLANDS JOINT COMMITTEE – 20 JULY 2018**

**Report of Secretary**

**WMJC NOMINATIONS AND SUBSCRIPTIONS TO OTHER BODIES 2017/18**

**Purpose of Report**

1. This report seeks the Joint Committee's confirmation of the elected Member appointments to two bodies outlined below and in one case to agree an annual subscription for the financial year 2018/19 as outlined in paragraph 6 of this report.

**Bodies for Appointment/Subscription renewal**

**Strategic Aviation Special Interest Group of the Local Government Association**

**Background**

2. The Strategic Aviation Special Interest Group of the LGA (SASIG) works for Local Authorities in a strategic manner on national aviation policy so as to reconcile economic, social and environmental issues in a sustainable way.
3. SASIG's objectives are:
  - to promote the need for long-term, sustainable aviation policies that lead to a reduction in the environmental impact of aviation whilst securing appropriate social and economic benefits;
  - to increase understanding of the local and global impacts of aviation on the environment and communities;
  - to identify and promote the changes needed to move towards sustainable aviation practices within the industry and Government; and
  - to work with other organisations and the Government on the formulation of policy advice.
4. The Joint Committee maintains "block" membership of the Special Interest Group entitling the West Midlands to one voting place, together with a further nomination in an observer capacity. Substitutes can be nominated to attend and officers are permitted to act as substitutes.
5. Members are asked to attend three SASIG meetings a year. Meetings are held at 11am, Local Government House, Smith Square, SW1P 3HZ. The next

scheduled meeting is 16<sup>th</sup> November 2018 and further meetings are to be confirmed but usually take place in February and July.

**Subscription/Appointments**

6. The Special Interest Group subscription for 2018/19 is £5,700.
7. At last year's Annual meeting of this Committee, Councillor H Bills (Lab - Dudley) was appointed as voting member and Councillor R Piper (Lab - Sandwell) was appointed as observer member.

**Recommendations**

- i) **That approval be given to continued membership of the Strategic Aviation Special Interest Group of the Local Government Association for the current Municipal Year at an annual subscription rate of £5,700.**
- ii) **That Councillor H Bills (Voting member) and Councillor R Piper (Observer member) be appointed to serve on the Strategic Aviation Special Interest Group for the period ending July 2019.**

**West Midlands Arts Trust**

**Background**

8. The Joint Committee annually appoints two representatives to serve on the Council of West Midlands Arts Trust for a one year term of office. The West Midlands Arts Trust owns the premises at 82 Granville Street, Birmingham which were purchased and refurbished by the former West Midlands County Council, for use by the Arts Council. The West Midlands Arts Trust normally holds a single meeting per year.

**Appointments**

9. The Committee is requested to appoint two representatives to serve on this body.
10. The 2017/18 appointees were Councillor D Hughes (Lab – Birmingham) and Councillor S Trow (Lab - Sandwell).

**Recommendation**

- i) That Councillor \_\_\_\_\_ (Birmingham nominee) and Councillor S Trow be appointed to serve as the representatives of this Committee on the Council of the West Midlands Arts Trust for the period ending with the Council's Annual Meeting in 2019.

**DAWN BAXENDALE**  
**SECRETARY**

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## **REPORT TO WEST MIDLANDS JOINT COMMITTEE – 20th JULY 2018**

Report from Dawn Baxendale - Secretary to West Midlands Joint Committee, Chief Executive Birmingham City Council, (on behalf of West Midlands District Treasurers' Group)

### **West Midlands Joint Committee 2017/18 Outturn and Annual Return**

#### **1. Introduction**

- 1.1 The purpose of this report is to present the 2017/18 Outturn for the West Midlands Joint Committee (WMJC).

#### **2. Recommendation**

- 2.1 The Joint Committee is recommended to:
- a) Note Appendix A- The 2017/18 WMJC Actual Outturn, also as set out in section 3, below.
  - b) Approve Appendix B- The comparison of the 2016/17 and 2017/18 Actual Outturns.

#### **3. 2017/18 Outturn**

- 3.1 At its meeting on 12<sup>th</sup> January 2018, the WMJC received a report on the Co-ordinated Services and Shared Facilities Budget 2017/18 which included a forecast of the 2017/18 Outturn for the WMJC budget. Appendix A of this report compares the actual outturn for 2017/18 with the forecast Outturn reported in January 2018.
- 3.2 The Forecast Outturn in January 2018 was for a net surplus balance for 2017/18 of £186,557 taking into account the surplus balance brought forward from 2016/17. Appendix A showed that the Actual Outturn was a net surplus balance of £183,484. The variation was due to an agreed higher charge for the Aeronautical Advisor and an increase in room hire and hospitality costs.

#### **4. Annual Return**

- 4.1 From 1 April 2015, implementation of the Local Audit and Accountability Act 2014 meant that joint committees are no longer required to have their accounts separately prepared and audited. The financial results of joint committees are reported in the accounts of constituent bodies, so there will no longer be a requirement for a separate audit appointment to this joint committee.

**Dawn Baxendale**

**Secretary To West Midlands Joint Committee,**

**Chief Executive,**

**Birmingham City Council**

## APPENDIX A

### West Midlands Joint Committee 2017/18 Actual Outturn

#### Comparison of Forecast 2017/18 to Actual 2017/18

as reported to the Committee on 12th January 2018

	<b>2017/18</b>		
	<b>Forecast Outturn £</b>	<b>Actual Outturn £</b>	<b>Variation £</b>
<b>BALANCES BROUGHT FWD</b>			
<b>Total</b>	<b>(56,747)</b>	<b>(56,747)</b>	<b>0</b>
<b>EXPENDITURE</b>			
<b>Joint Committee</b>			
Pensions	42,737	42,737	0
Subscriptions	5,700	5,700	0
Finance & Administrative Support	47,700	47,699	(1)
Aeronautical Adviser	17,500	20,282	2,782
Miscellaneous	2,569	2,861	292
	<b>116,206</b>	<b>119,279</b>	<b>3,073</b>
<b>INCOME</b>			
Contributions	(170,168)	(170,168)	0
Other income	(75,848)	(75,848)	0
	<b>(246,016)</b>	<b>(246,016)</b>	<b>0</b>
<b>(SURPLUS)/SHORTFALL in year</b>	<b>(129,810)</b>	<b>(126,737)</b>	<b>3,073</b>
<b>BALANCE CARRIED FWD</b>	<b>(186,557)</b>	<b>(183,484)</b>	<b>3,073</b>

**Comparison of 2016/17 and 2017/18 Outturn**

	2016/17	2017/18	Variation	Explanation of significant variances
	£	£	£	
<b>OPENING BALANCES</b>				
<b><u>Liabilities</u></b>				
1) Deficit (Surplus) balance brought forward:	(75,293)	(56,747)	18,546	
	<b>(75,293)</b>	<b>(56,747)</b>	<b>18,546</b>	
<b><u>Assets</u></b>				
Cash	<b>75,293</b>	<b>56,747</b>	<b>(18,546)</b>	
<b>EXPENDITURE</b>				
<b><u>Joint Committee</u></b>				
4) Finance and Administrative Support	46,362	47,699	1,337	Additional finance costs re Airport
<b><u>sub total staff costs</u></b>	<b>46,362</b>	<b>47,699</b>	<b>1,337</b>	
Pensions	43,024	42,737	(287)	Decreasing year on year
Subscriptions:				
Interest Group	5,700	5,700	0	
Aeronautical Adviser	22,053	20,282	(1,771)	Agreed change in advice provision
Special Projects	70,000	0	(70,000)	No spend on special projects in 2017/18 <i>CSE Marketing &amp; Comms Campaign in 16/17</i>
Miscellaneous- room hire & hospitality	1,575	2,860	1,285	Increase in room hire & hospitality costs
6) <b><u>sub total Other Payments</u></b>	<b>142,352</b>	<b>71,579</b>	<b>(70,773)</b>	
<b>TOTAL EXPENDITURE</b>	<b>188,714</b>	<b>119,279</b>	<b>(69,435)</b>	
<b>INCOME</b>				
2) Contributions from WM authorities	(170,168)	(170,168)	0	
3) Other income	0	(75,848)	(75,848)	one off income received from Airport
<b>TOTAL INCOME</b>	<b>(170,168)</b>	<b>(246,016)</b>	<b>(75,848)</b>	
<b>(SURPLUS)/SHORTFALL FOR YEAR</b>	<b>18,546</b>	<b>(126,738)</b>	<b>(145,284)</b>	
<b>CLOSING BALANCES</b>				
<b><u>Liabilities</u></b>				
1) Deficit (Surplus) balance brought forward:	(75,293)	(56,747)	18,546	
(Surplus)/Shortfall in year	18,546	(126,738)	(145,284)	
7) Balances carried forward:	<b>(56,747)</b>	<b>(183,485)</b>	<b>(126,738)</b>	
<b><u>Assets</u></b>				
8) Cash	<b>56,747</b>	<b>183,485</b>	<b>126,738</b>	
<b><u>Outturn per Annual Return Format</u></b>				
(note - the Annual Return shows income as + and expenditure as -)				
1 Balances brought forward	75,293	56,747	(18,546)	}
2 (+) Income from taxation and/or levy	170,168	170,168	0	}
3 (+) Total other receipts	0	75,848	75,848	}
4 (-) Staff costs	(46,362)	(47,699)	(1,337)	}
5 (-) Loan interest/capital repayments	0	0	0	}
6 (-) Total other payments	(142,352)	(71,579)	70,773	}
7 (=) Balances carried forward	<b>56,747</b>	<b>183,485</b>	<b>126,738</b>	}
8 Total cash and investments	<b>56,747</b>	<b>183,485</b>	<b>126,738</b>	}



## **WEST MIDLANDS JOINT COMMITTEE – 20<sup>th</sup> July 2018**

### **Report of Birmingham City Council and Dudley MBC District Advisers**

#### **BIRMINGHAM AIRPORT**

##### **1. Purpose of Report**

- 1.1 To note an action taken under the Districts' Side Agreement since the last Meeting of Joint Committee.

##### **2. Background**

- 2.1 Under Section 5.4 of the Districts' Side agreement, Joint Committee may arrange for the discharge of their functions by each of the Districts' Chief Executives or anyone authorised by any District to act in the Chief Executive's absence acting in consultation with the Chair or Vice Chair of Joint Committee.
- 2.2 Since the last meeting of Joint Committee, approval has been given to the issue set out below.

##### **3. District nominations to the Board**

- 3.1 The West Midlands Joint Committee is responsible under the terms of the Districts' Side Agreement for the appointment of the Districts' Directors to the Board of Birmingham Airport Holdings Limited.
- 3.2 Each of the Districts other than Birmingham (which nominates four persons) nominates one person to the Joint Committee for appointment to the Board. Directors need not be Councillors. The Joint Committee is required to observe the wishes of each of the Districts in respect of each appointment and removal, and wherever practicable to appoint Directors for a period of two years.
- 3.3 District Directors were appointed in 2016 for a two year term of office ending with the Annual General Meeting of the Joint Committee in June 2018.

- 3.4 Since the Annual General Meeting is not being held until July 2018, approval has been given under the Districts' Side Agreement to the appointment of the Directors of Birmingham Airport Holdings Limited set out below in accordance with the nominations received from the Districts. The appointments are for a two year term expiring 30th June 2020.

<b>Birmingham City Council</b>	Councillor Tristan Chatfield Councillor Waseem Zaffar Councillor Paul Tilsley Waheed Nazir
<b>Coventry City Council</b>	Councillor David Welsh
<b>Dudley Council</b>	Councillor Steve Clark
<b>Sandwell Council</b>	Councillor Bob Piper
<b>Solihull Council</b>	Councillor Ted Richards
<b>Walsall Council</b>	Councillor Mike Bird
<b>City of Wolverhampton Council</b>	Councillor Mak Singh

#### **4. Recommendation**

It is recommended that:

- 4.1 the action taken under the Districts' Side Agreement set out in paragraphs 3 above be noted.

**Elaine Peach**  
**Airport Adviser**

**Mohammed Farooq**  
**Airport Adviser**

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