Application Reference: | | | | | | | | | |

## EQUALITY MONITORING FORM

**Important**

**Please fill in this form. It is IMPORTANT to help us check that the planning system is working well for EVERYONE.**
**Birmingham City Council has a policy of equal opportunities for all** and has to comply with equality legislation, which seeks to ensure that in the delivery of services all members of the community are treated fairly. This means that we are committed to providing an equally high standard of service to all applicants whatever their background. We want to make sure that this policy is working when people apply for planning permission. This form needs to be filled in by the applicant (the person applying for planning permission) and returned with the planning application. The applicant may allow someone else such as their agent to complete the form for them.
**Please send this form back to us with your planning application.** The information on this form will be treated as confidential and will only be used to help improve our services. It will **not** be used for anything else and will have no effect on the way your application is decided.

**Details**

**To which of the following ethnic groups do you (the applicant) belong?**
'Ethnic Group' refers to people with the same cultural background and national identity. It does not always mean where you were born.

☐ Bangladeshi ☐ Chinese ☐ Vietnamese

☐ Black African ☐ Indian| ☐ White UK

☐ Black Afro-Caribbean ☐ Kashmiri ☐ White Irish

☐ Black other ☐ Pakistani ☐ White other

☐ Somali

☐ No ethnicity – Please tick this box if you are a large organisation or company and do not have a clear ethnic identity, e.g. Public Limited Company.

**Age**

**Please enter the age of the applicant :**
If this a joint or corporate application please tick here: ☐

**Gender**

**Please enter the gender of the applicant:**
Male: ☐ Female: ☐ Joint ./ corporate application: ☐

**Disability**

**1. Does the applicant or beneficiary have a disability** which has a substantial long term adverse effect on his or her ability to carry out normal day to day activities?
Yes ☐ No ☐

**2. Will the proposal mainly benefit:**
Access and physical mobility: ☐
People with Learning Disabilities: ☐
People with a mental health disability ☐
People with sensory disabilities: ☐

**Faith**

This question is relevant for religious or faith-related educational developments.
**Will the development mainly be used by:**

☐ Buddhist ☐ Hindu ☐ Muslim ☐ Other

☐ Christian ☐ Jewish ☐ Sikh

**Data Protection**

Birmingham City Council is committed to equality of opportunity in delivery of their services, irrespective of your gender, race, disability, colour, ethnic or national origin, nationality, sexuality, gender identity, religion and age. You do not have to disclose any information you do not wish to, however you can assist us to raise our standards in this area by completing the information below. This information will be treated as confidential and under the Data Protection Act 1998 will be used for no other purpose other than that stated.

## EQUALITY MONITORING OF PLANNING APPLICATIONS
## Your questions answered

**Important**

**1. Why is it important to fill in and return this form?**

We want to have the best possible planning service for **everyone**. Your information will help show us if we can improve the way we work.

**2. Will filling in this form affect my planning application?**

No. **It will not affect your application in any way.** The people who make a decision on your application will not see the form – all decisions are made only on the merits of the application itself.

**3. What happens to this form after I have filled it in?**

After you have returned the form, the information will be recorded by the Planning Department. The actual form will then be destroyed. The information will be kept strictly confidential.

**4. How will the information be used?**

It will be used to check that the planning system is working fairly and to find out if we need to improve our service to any groups. Reports will be presented to the City Council's Planning Committee, who will take whatever action is necessary. For example, we may find that planning policies need to be changed to take into account the needs of different groups.

**5. Can I see the results?**

Yes. The same reports that are presented to the Planning Committee will be available to the public. Copies of each report will be available from the Planning Department, PO Box 28, Alpha tower, Suffolk Street Queensway, Birmingham, B1 1TU.

**Contact**

If you wish to know anything further about ethnic monitoring, please telephone 0121 303 1115 or email planning.enquiries@birmingham.gov.uk or write to us at the above address.

**Translation**

The words in this section say:
"If you do not understand this letter, please ask someone to translate it for you."

إذا كُنتَ لا تَفهَم / تَفهَمين هذِهِ الرسالة فَرجاءً أُطلُبْ / أُطلُبي مِن أحَدٍ ما أنْ يُتَرجِمَها لَكَ

আপনি এই চিঠিটি বুঝতে না পারলে অনুগ্রহ করে অন্য কেউ থেকে এটা অনুবাদ করিয়ে নেবেন।

如果您不明白這封信，請找人幫您翻譯。

જો તમને આ પત્રમાં લખેલ વાત ના સમજાય તો, કૃપા કરી કોઇની પાસે તેનું ભાષાંતર કરાવો.

अगर आप इस चिट्ठी को खुद न समझ सकें, तो कृपया अपने लिए इसे किसी दूसरे आदमी से अनुवाद करवा लें।

ਜੇਕਰ ਤੁਹਾਨੂੰ ਇਸ ਖਤ ਦੀ ਸਮਝ ਨਹੀਂ ਲੱਗਦੀ ਤਾਂ ਕਿਰਪਾ ਕਰਕੇ ਕਿਸੇ ਨੂੰ ਕਹੋ ਕਿ ਉਹ ਤੁਹਾਨੂੰ ਇਸ ਦਾ ਤਰਜਮਾ ਕਰ ਦੇਵੇ।

اگر آپ اس خط کو سمجھنے سے قاصر ہیں تو براہ مہربانی کسی دوسرے فرد سے اس کا ترجمہ کرنے کیلئے پوچھیں۔

Nếu Quý vị không hiểu lá thư này, vui lòng nhờ người khác phiên dịch dùm Quý vị