SPORTSFEST SUPERSTAR - JOB DESCRIPTION

USA Track and Field Pre-Olympic Training Camp

Job Title: Sportsfest Super Star

Dates Required: 18th and 19th July

Venue: Perry Park/Alexander Stadium

Time: 08:00 -1700 each day

POST REQUIRES POLICE SECURITY CLEARANCE: **YES**/NO

1.0 JOB PURPOSE

1.1 To be part of the volunteer workforce supporting the USA Track and Field Pre-Olympic Training Camp at the Alexander Stadium, Birmingham.

1.2 To support the Sportsfest activities that are scheduled to take place on the 18th and 19th July within Perry Park and The Alexander Stadium.

2.0 DUTIES AND RESPONSIBILITIES

2.1 Work as a steward to chaperone groups of supervised school children/young people as they attend the Sportsfest activities and USA Training Camp viewing sessions.

2.2 Support the initial set up and de-rig of the sports area within the park.

2.3 Work within a team structure to ensure that the schedule/timetable of the day is maintained to ensure that each school group has a positive and enjoyable experience.

2.4 Effectively communicate any problems and/or issues to relevant supervisors to ensure problems can be dealt with quickly and effectively.

2.5 Representing Birmingham City Council, present a positive image to colleagues, clients acting in a friendly, helpful manner at all times.

2.6 Ensure safe and correct handling and use of all equipment in compliance with Health and Safety Regulations.

3.0 SUPERVISION RECEIVED

3.1 SUPERVISING OFFICER JOB TITLE: Volunteer Manager

3.2 LEVEL OF SUPERVISION

1. Full guidance and supervision.
2. Working within established guidelines and instruction.

5.0 SPECIAL CONDITIONS

5.1 This is a voluntary position

5.2 To be eligible, applicants must be available to work 18th and 19th July

5.3 Applicants must be available to attend the following briefing/training days:

16th or 17th June
14th or 15th July

5.4 The Job holder will be required to wear a designated uniform (and security pass/ID when on duty)

5.5 All Successful applicants are required to undertake a Police Check

5.6 All Successful Applicants are required to provide proof of Right to work in the UK.

6.0 PHYSICAL CONDITIONS

6.1 Workplace : Alexander Stadium, Perry Barr, Birmingham B42 2LR

OBSERVANCE OF THE CITY COUNCIL'S EQUAL OPPORTUNITIES POLICY WILL BE REQUIRED

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