

Council Plan Milestone – Corporate Monitoring Form 2010/11

COUNCIL PLAN MILESTONE DESCRIPTION	
Council Plan ref:	Milestone Short Title: Milestone Long Title:
Further information /detail about this Milestone	
Target Date	

RESPONSIBILITY	
Lead Organisation	
Lead Directorate	
Lead Portfolio	
Data Provider	
Strategic Outcome	
Sub Outcome	
ACCOUNTABILITY	
Milestone Business Owner / Project Lead	
Milestone Technical Owner	
Plan Team Representative	

Council Plan Milestone – Key products to achieving Milestone during each Quarter			
Product <small>(at least one product of this milestone must refer to budgets/finance)</small>	Date to be delivered	Status	Comments
Q1 -			
Q2 -			
Q3 -			
Q4 -			

(Add more rows if necessary)

Issues / Risks / Slippage – Action being taken – issues to be addressed and by whom

Council Plan Milestone – Corporate Monitoring Form 2010/11

Are these risks reflected in the Service Risk Register? YES/NO

Comments -

Is there a detailed Project Plan? YES/NO

Comments -

Directorate - Milestone monitoring arrangements

Comments -

DECLARATION

I confirm that the details quoted above are an accurate representation of this Council Plan Milestone

Milestone Business Owner / Project Lead:

Signed:

Date:

Milestone Technical Owner:

Signed:

Date:

Plan Team Representative:

Signed:

Date: